

SJC BOARD

WORK SESSION MINUTES March 5, 2019 – 5:00 P.M.

The work session was called to order at 5:20 p.m. with the following members present:

John Thompson, Chairman
R. Shane Chance, Member
Joe Rasor, Member
Dr. Joseph Pope, Vice Chairman
Evelyn B. Benny, Member
Byron Manning, Secretary
Hoskie Benally, Jr., Member

Staff members attending were Toni Pendergrass, Ed DesPlas, Adrienne Forgette, Boomer Appleman, Sandy Gilpin, Ron Jernigan, Kerri Langoni, Walter Kerce, Jon Betz, John Boggs, Alicia Corbell, Gayle Dean, Michael Ottinger, Lorenzo Reyes, Rhonda Schaefer, Carrie Tsosie-Jim, Brad Purdy, and Jeanne Notson, Board Recorder.

Guests: Roy Lytle

Topics discussed were:

1. Questions on Board Agenda Items

None.

2. Multi-Year Financial and Budget Outlook (Power Point)

Executive Vice President Ed DesPlas presented the financial and budget outlook power point. Although enrollment is down 2.5%, local tax revenue has resulted in a marginal increase in revenue for 2019-2020. Administration is proposing there be no increases in fees or tuition for next year. It is projected that there will be some additional budget next year.

This additional budget could be spent on:

- The legislatively mandated increase in employer ERB contributions
- Support of new programs
- Increases to adjunct faculty and full-time employee pay
- Technology improvements
- Facilities and equipment

3. Update from Closing for Purchase of 3401 E. 30th Street

The closing on the purchase of the building at 3401 E. 30th Street went smoothly. Currently the College is working on architectural plans. The goal is occupy the space by September.

4. New Program – Chemical Engineering (Power Point)

Michael Ottinger, Dean School of Science, Math, and Engineering, presented the proposed A.S. Chemical Engineering program. Chemical engineering is a growing field. San Juan College (SJC) will be partnering with New Mexico State University (NMSU). Students will attend SJC the first two years and then transfer to NMSU for the final two years. SJC will not have to add any new courses. Students will take courses already offered here, as well as attend NMSU courses via Panopto. This will allow students to get to know the NMSU faculty prior to transferring. Since SJC will not have to add courses, there is no budget increase. NMSU has indicated they would like to explore offering electronic and aeronautical engineering in the future in conjunction with SJC.

5. Pathways Update (Power Point)

Adrienne Forgette, Vice President for Learning, presented an update on Pathways. The Career Expo was a success. There has been a slight increase in the number of short term course. Courses with high D/F/W rates are being addressed. Program mapping is underway. Recruit and Advise software has been purchased. A year-round schedule has been completed. New placement guidelines are ready to be implemented in the fall. Professional development is in place or under development to support the changes. There are many articulation agreements being worked on. Onboarding is undergoing revisions.

6. On the Horizon – RFP for Audit Services and Legal Services

San Juan College is in the RFP process for audit services and legal services.

7. Change of May 2019 Meeting to April 23, 2019

San Juan College must have the budget submitted to the State by May 1, 2019. The May meeting date will be changed to April 23, 2019 to allow time for approval and uploading of the necessary documents.

The meeting ended at 7:05 p.m.