

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
April 19, 2022**

ITEM A. CALL TO ORDER

Chairman Rasor called the meeting to order at 7:05 p.m. The following members were present:

Joseph Rasor, Chairman
Evelyn Benny, Vice-Chairman
Valerie Uselman, Secretary
Hoskie Benally, Jr., Member
R. Shane Chance, Member
Byron Manning, Member
John Thompson, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance included:
Edward DesPlas, Boomer Appleman, Adrienne Forgette, Kerri Langoni
Carpenter, Josh Bishop, Arely Caro, Debbie Chalmers, Alicia Corbell,
Sherri Cummins, Gayle Dean, Sandy Gilpin, Chris Harrelson, Ron Jernigan,
Carrie Tsosie-Jim, Ruben Johnson, Kris Kraly, Karen Krob, Melissa Lillie,
Roy Lytle, Robert Martinez, Steve Miller, Mike Offutt, Jeff Parkes,
Sherry Paxson, Eddy Rawlinson, Chris Rosen, Tanisha Sam, Rhonda Schaefer,
Linda Schwinghammer, Paulette Stanley, Annie Willmon, and Donna Ellis, Board
Recorder

Guest(s): Kaden Hergenreter

Dr. Pendergrass recognized and honored Mr. Ron Jernigan, Director of
Institutional Research, with a gift for his retirement from the College.

ITEM C. ADOPTION OF AGENDA

Ms. Benny moved and Mr. Chance seconded to adopt the agenda as presented.
MOTION CARRIED by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

Ms. Tanisha Sam presented an overview of the new TRIO Educational
Opportunity Center project.

iCare Minute Video

This month's iCare Minute Video featured Ms. Valentina Sanchez. Valentina moved to the United States roughly in 2019 from Colombia to live with her aunt in Cortez. She is an ambassador for the Herencia Latina Center and ENLACE. She is graduating this May and will be attending Grand Canyon University. She will be a featured student speaker at this year's HLC graduation reception.

Association Reports

No Report from the Student Association representative.

Faculty Association representative, Ms. Sherri Cummins, provided the Board with a presentation.

No Report from the Professional Staff Association representative.

No Report from the Support Staff Association representative.

ITEM E. CITIZEN COMMENT

None.

ITEM F. CONSENT AGENDA

1. April 5, 2022 Work Session Minutes

The April 5, 2022 Work Session Minutes were presented in the Board Packet for approval.

2. March 29, 2022 and April 5, 2022 Board Meeting Minutes

The March 29, 2022 and April 5, 2022 Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

None.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Thomascita Dawes, TRIO Educational Opportunity Center Advisor/Education Opportunity Center, effective March 28, 2022; John Welch, Security Officer, Public Safety, effective March 28, 2022; Jon Williams, Industry Liaison, School of Energy, effective March 28, 2022; Chris Estes, IT Project Manager, Information Technology Center, effective April 4, 2022; Courtney McQuade, Academic Advisor WNMU, Advising Center, effective April 4, 2022; April Valino, Administrative Assistant II, Native American Center, effective April 4, 2022.

Changes: Summer Begay, from School Operations Coordinator, School of Energy to Energy Program Specialist, School of Energy, effective March 28, 2022;

Separations: Deion Hayes, Security Officer, Public Safety, separation of employment, effective March 31, 2022; Freida John, Accountant, Business Office, separation of employment, effective April 14, 2022.

6. Deletion of Equipment from Inventory

None.

7. Open Meeting Resolution 2022-2023

**SAN JUAN COLLEGE
OPEN MEETING NOTICE RESOLUTION**

WHEREAS, the SAN JUAN COLLEGE BOARD met in regular session at San Juan College on April 19, 2022 at 7:00 p.m. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the San Juan College Board to determine annually what constitutes reasonable notice of its public meetings,

NOW, THEREFORE, BE IT RESOLVED by the San Juan College Board that:

- 1) All meetings shall be held at San Juan College 30th Street Education Center, 3401 East 30th Street, Farmington, New Mexico, at 7:00 p.m. or as indicated in the meeting notice. Work Sessions shall be held at San Juan College 30th Street Education Center, 3401 East 30th Street, Farmington, New Mexico, at 5:00 p.m. or as indicated in the meeting notice.
- 2) Unless otherwise specified, regular meetings shall be held each month on the first Tuesday. The agenda will be available at least seventy-two (72) hours prior to the meeting from the Board Recorder, whose office is located at San Juan College, 4601 College Boulevard, Farmington, New Mexico and on the San Juan College website at www.sanjuancollege.edu. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
- 3) Special meetings may be called by the Chairman or a majority of the members upon three (3) days notice. The notice shall include a draft agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The draft agenda shall be available to the public at least seventy-two (72) hours before any special meeting with a final agenda available thirty-six (36) hours before any special meeting.
- 4) Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The San Juan College Board will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten (10) days of taking action on an emergency matter, San Juan College will notify the Attorney General's Office of the emergency actions taken by the Board and the circumstances creating the emergency.
- 5) For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is placed in newspapers of general circulation in the state and posted at the Educational Services Building at San Juan College. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications

Commission and newspapers of general circulation which have made a written request for notice of public meetings. Copies of the written notice shall also be posted on the San Juan College website at www.sanjuancollege.edu.

- 6) For the purposes of special meetings and emergency meetings described in paragraph 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is provided by telephone to newspapers of general circulation in the state and posted at the Educational Services Building at San Juan College. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. Copies of the written notice shall also be posted on the San Juan College website at www.sanjuancollege.edu.
- 7) In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the President's Office at (505) 566-3209 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.
- 8) Use of conference telephone, generally available virtual meeting platform (such as Zoom or MS Teams, etc.), or similar communications equipment for board members to participate in meetings of the San Juan College Board of Trustees when it is otherwise difficult or impossible for the board member to attend in person is permissible, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.

The Administration shall assure that any equipment acquired for this purpose meets the conditions of Section 10-15-1(C) relating to the ability to identify participants and the ability by members of the board and public to hear the proceedings.

- 9) The San Juan College Board may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

- (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the San Juan College Board taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
- (b) If the decision to hold a closed meeting is made when the San Juan College Board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
- (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
- (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the San Juan College Board in an open public meeting.

Passed by the San Juan College Board this 19th day of April 2022.

Mr. Joseph Rasor, Chairman
San Juan College Board

Ms. Evelyn Benny, Vice Chairman
San Juan College Board

Recommendation

I recommend the Board of Trustees approve the Open Meeting Notice Resolution as presented.

APPROVAL OF CONSENT AGENDA

Mr. Thompson moved and Mr. Chance seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. FISCAL YEAR 2022 YEAR-END BUDGET ADJUSTMENT REQUEST

The New Mexico Higher Education Department (HED) requires that, by May 1, 2022, each higher education institution submit a budget revision for the fiscal year ending June 30, 2022. The year-end budget adjustment request, comprised of numerous adjustments made since fiscal year 2022 budget was SJC Board-approved on April 27, 2021, reflects revised projections for revenues and expenditures. The fiscal year 2022 budget was reviewed and discussed again in today's Work Session.

Major factors that impact the fiscal year 2022 year-end revenue budget include:

- A decrease in projected Tuition and Fees revenue caused by enrollments that have lagged behind projections.
- A significant increase in Oil & Gas Production Tax revenue caused by strong market conditions.
- An adjustment to state appropriations to provide for most of the cost of a pay increase, effective April 1, 2022.

Major increases in use of funds include:

- Legislated pay increase for fourth quarter of fiscal year 2022.
- Increased transfers to Renovation and Repairs.
- Increase to Fund Balance for uses approved and permitted by Board policy as well as to promote financial sustainability.

College leadership anticipates that fiscal year 2022 will close with an increase in fund balance.

The completed HED-required budget adjustment request forms have been provided to Trustees prior to this meeting. The New Mexico Higher Education Department requires that the Board of Trustees approve the year-end budget adjustment request for the fiscal year ending June 30, 2022.

Mr. Manning moved and Mr. Thompson seconded to approve the Fiscal Year 2022 Year-End Budget Adjustment Request. **MOTION CARRIED** by unanimous voice vote.

2. FISCAL YEAR 2023 BUDGET REQUEST

Assumptions and projections for circumstances that impact the College’s major revenue sources for fiscal year 2023 were discussed in the January 4, 2022, the February 5, 2022, and the March 1, 2022 Board Work Sessions. Following the conclusion of the spring 2022 and subsequent special state legislative sessions, refined estimates of conditions that are anticipated to impact the fiscal year 2023 operations and budget request were shared with Trustees in the April 5, 2022 Board Work Session. The fiscal year 2023 budget was reviewed and discussed again in today’s Work Session.

The assumptions and projections that drive the fiscal year 2023 Budget Request include:

- A projected 3.0% enrollment increase from fiscal year 2022 to fiscal year 2023.
- An approved increase in tuition rates.
- A 3.2% increase in funding from the state formula appropriation, Research and Public Service Project monies for Center for Excellence for Renewable Energy and Sustainability, and funds for Tribal Education Initiatives.
- An appropriation that provides for a 4.0% salary increase for eligible employees.
- No change in taxable property values, resulting in no change in projected property tax revenue.
- A 60% increase from fiscal year 2022’s budget for oil & gas production tax revenue.

The College will also receive state funding for the following projects and initiatives in fiscal year 2023:

Comprehensive Financial Aid for Students in Nursing Program	\$1,000,000
Teach-Up Teachers Education Program	\$1,000,000
Capital Funds in Support of Construction of Student Health Center	\$1,100,000
Capital Funds in Support of the Dugan Museum Expansion	\$ 75,000
Capital Funds in Support of IT Infrastructure	\$3,000,000
Building Renovation and Repairs Funding	\$ 281,054
Staffing and operations for the Harvest Food Hub and Kitchen	\$ 150,000

Staffing for the Student Health Center

\$ 60,000

The budgeted expenditures of each fund of the fiscal year 2023 budget are balanced within their respective revenues. The fiscal year 2023 budget request is in compliance with HED instructions. The completed HED-required budget request forms have been provided to the Trustees prior to this meeting. The New Mexico Higher Education Department requires that the Board of Trustees approve the fiscal year 2023 budget request and that the fiscal year 2023 budget be submitted to the HED by May 2, 2022.

Mr. Chance moved and Ms. Benny seconded to approve the Fiscal Year 2023 Budget Request and direct staff to submit the budget request to the New Mexico Higher Education Department as per state guidelines. **MOTION CARRIED** by unanimous voice vote.

3. ACROSS-THE-BOARD SALARY INCREASE FOR ELIGIBLE FULL-TIME AND PART-TIME EMPLOYEES

In the spring 2022 session of the New Mexico Legislature, an appropriation to fund fiscal year 2023 salary increases of four percent (4%) for all eligible full-time employees of state higher education institutions was approved. A minimum wage of \$15 per hour was also legislated for all non-student employees. San Juan College will receive state support of \$1,979,500 to fund the cost of these salary and wage increases.

All eligible full-time and regular part-time employees who started work on, or before, August 16, 2021, will receive a four percent (4%) salary or wage increase for fiscal year 2023.

All eligible full-time and regular part-time employees who started work after August 16, 2021, and on or before January 10, 2022, will receive a three percent (3%) salary or wage increase for fiscal year 2023.

Full-time employees who started work after January 10, 2022, will not receive an across-the-board salary increase for fiscal year 2023.

In the interest of transparency and in deference to the Board's authority for the position of President's compensation, the recommendation that follows will include a specific recommendation that the President be included in the four percent (4%) fiscal year 2023 pay increase as granted by the New Mexico Legislature.

The total cost of these salary and wage increases, including additional cost of employer contributions for retirement, Medicare and FICA is \$2,131,034. San Juan College will contribute approximately \$766,103 in addition to the fiscal year 2023 state funding for this salary increase.

Mr. Benally moved and Mr. Chance seconded to approve the proposed salary increases for all eligible employees for eligible full-time employees and the President of San Juan College as herein described. **MOTION CARRIED** by unanimous voice vote.

4. INCREASE IN SAN JUAN COLLEGE SALARY SCHEDULE
MINIMUMS FOR ELIGIBLE REGULAR FULL-TIME AND
PART-TIME PROFESSIONAL AND SUPPORT STAFF

A compensation study performed by Condrey and Associates established the San Juan College salary schedule for regular professional and support staff. This salary schedule was established in January 2016, and adjustments have not been made to the schedule since it was established. This schedule is utilized to set the minimum salary posted for most positions at San Juan College.

Competitive compensation is essential to the recruitment and retention of well-qualified employees. Additionally, the new \$15 per hour minimum wage for all non-student employees has caused compression against other positions on the salary schedule.

College administration recommends modifying the salary schedule for regular employees so that the minimum salary is \$15 per hour for the lowest grade on the salary schedule (a Grade 8), \$15.50 per hour for a Grade 9, \$15.75 per hour for a Grade 10, and \$16.00 per hour for a Grade 11. It is further recommended that the salary schedule be modified to increase the grade minimum by five percent (5%) for the remaining grades 12 through 27.

Salary increases of up to three percent (3%) effective April 1, 2022, and up to four percent (4%) for eligible employees for fiscal year 2023 have been approved by the Board. Employees are eligible to receive increases based upon their start dates. These respective increases will be applied first, and in the event an employee's salary falls below the new minimum salary, it will be raised to the new minimum salary beginning July 1, 2022.

The total cost of adjusting the salary schedule minimums for professional and support staff, including additional cost of employer contributions for retirement, Medicare and FICA is \$231,121. San Juan College will contribute approximately \$766,103 in addition to the fiscal year 2023 state funding for all salary increases, and this is inclusive of that amount.

Mr. Chance moved and Ms. Uselman seconded to approve the proposed increases to the San Juan College salary schedule as herein described. **MOTION CARRIED** by unanimous voice vote.

5. ADJUNCT FACULTY PAY INCREASE

San Juan College strives to be a competitive employer. To bring San Juan College's Adjunct pay rate to the median of regional peer benchmarks, College leadership recommends that the per-credit-hour rate be increased seven percent (7%), from \$705 per credit hour to \$755 per credit hour and that (clock) hourly Adjunct pay rates be adjusted to cause alignment with the regional market. Based on the College's current enrollment level and need for Adjunct faculty, the cost to implement this pay increase for fiscal year 2023 is \$245,000 including employer contributions to the state retirement plan, Medicare and Social Security.

Mr. Chance moved and Ms. Benny seconded to grant a seven percent (7%) increase to the per-credit-hour Adjunct faculty pay rate, establishing a new rate of \$755 per credit hour and that College administration be authorized to align Adjunct pay rates for pay-by-the-clock-hour to regional market rates, effective with fiscal year 2023. **MOTION CARRIED** by unanimous voice vote.

6. UPDATE FOR FACILITIES MASTER PLAN

At the San Juan College Board of Trustees meeting held on April 23, 2019, the "San Juan College Facilities Master Plan, 2016–2021 Amendment to 2024" was approved.

At the April 27, 2021, Bridgers & Paxton recommendations for technology infrastructure upgrades contained within Existing Facilities Assessment – Technology dated February 2021, were approved as additions to the College's Five-Year Facilities Master Plan. New projects have been added to the Facilities Master plan including:

- South Hutton: Construction of Showers and Locker Room
- Roof Replacement: Henderson Fine Arts Center
- Roof Replacement: Educational Services Building and Children, Family & Development Center
- 30th Street Demolition: Burlington
- 30th Street Demolition: Annex
- Construction of Student Health Clinic
- Addition of Retractable Bleachers: Health & Human Performance Center
- School of Energy and Sherman Dugan Museum of Geology Expansion
- Fire Alarm Replacements: Trades & Technology; Children, Family & Development Center; and Health & Human Performance Center
- Upgrades to Campus Controls and Boiler Replacements

- Construction of Mountain Bike Park
- Replace/Renovate Rigging in Henderson Fine Arts Center Theater
- Replace Stage and House Lighting in Henderson Fine Arts Center Theater

Mr. Thompson moved and Mr. Chance seconded to approve the amendment to the College’s existing Facilities Master Plan. **MOTION CARRIED** by unanimous voice vote.

7. CAPITAL PROJECTS PRIORITIES – STATE FUNDING

Annually, the New Mexico Higher Education Department requires institutions to submit capital project priorities for consideration by the Governor’s Office and upcoming legislature. For the upcoming funding cycle, community colleges were advised by the New Mexico Higher Education Department to submit three priorities for funding. The College will be expected to contribute twenty-five percent (25%) of each total project cost. The request is to be approved by the San Juan College Board of Trustees and submitted to the Higher Education Department. The administration proposes the following capital project priorities for state funding:

- | | |
|--|-------------|
| 1) Replacement of Henderson Fine Arts Centers
Roofs (to include the skylight in the lobby of the
Henderson and the skylight at Mary’s Kitchen) | \$2,200,000 |
| 2) Replacement of roofs on Educational Services
Building and Child & Family Development Center | \$ 810,000 |
| 3) Fire Alarm Replacements: Trades & Technology,
Child & Family Development Center, and
Health & Human Performance Center | \$ 975,000 |

These figures represent estimates of total project costs. Funding for College’s total 25% match, \$996,250, and will be sourced from available fund balance.

Mr. Manning moved and Ms. Benny seconded to approve the proposed capital project priorities for submission to the New Mexico Higher Education Department. **MOTION CARRIED** by unanimous voice vote.

8. RESOLUTION TO ENDORSE AND SUPPORT REQUEST FOR CONGRESSIONALLY DIRECTED FUNDING FOR PROPOSED COMMUNIT PROJECT – MOUNTAIN BIKE PARK

Whereas San Juan College has unfunded community projects that will benefit the citizens of County of San Juan, New Mexico and the citizens in the “Four Corners” region of New Mexico,

Whereas San Juan College has proposed a community project that will promote community development, outdoor recreation, and healthy lifestyles to the constituencies served by San Juan College;

Whereas this proposed community project will result in the development of a state-of-the-market mountain bike park on the campus acreage of San Juan College;

Be it therefore RESOLVED that:

The San Juan College Board of Trustees hereby endorses and supports the College administration's aforementioned proposal for Congressionally Directed Community Project funding to the benefit of the citizens of County of San Juan, New Mexico and the citizens the State of New Mexico as well as the citizens in the "Four Corners" region.

Approved: April 19, 2022

Joseph Rasor, Board Chairperson

Valerie Uselman, Board Secretary

Mr. Chance moved and Mr. Thompson seconded to approve this resolution.
MOTION CARRIED by unanimous voice vote.

9. RESOLUTION TO ENDORSE AND SUPPORT REQUEST FOR EARMARK FUNDING FOR WORKFORCE AND ECONOMIC DEVELOPMENT

Whereas San Juan College has unfunded community projects that will benefit the citizens of County of San Juan, New Mexico and the citizens the State of New Mexico as well as the citizens in the "Four Corners" region of New Mexico, Colorado, Arizona, and Utah;

Whereas San Juan College School of Energy, School of Trades and Technology, and the Center for Workforce Development have proposed community projects that will provide community development, economic development or workforce development to the constituencies served by San Juan College;

Whereas these community projects provide education and training for workforce and economic development in high demand fields;

Whereas these community projects are:

- Heavy Equipment Operator, including curriculum, training, and equipment.
- Sustainable Energy with a focus on Hydrogen and Helium, including curriculum, training, and equipment.
- HVAC (including Plumbing and Electrician certifications).
- Student Management System software learner-centric platform for non-traditional higher education programs.
- Cyber Systems Designed for Critical Infrastructure – electric, utility, industrial, and other critical energy-related operations.

Be it therefore RESOLVED that:

The San Juan College Board of Trustees hereby endorses and supports the College administration’s aforementioned proposal for Congressional earmark funding to the benefit of the student constituency of San Juan College.

Approved: April 19, 2022

Joseph Rasor, Board Chairperson

Valerie Uselman, Board Secretary

Ms. Uselman moved and Mr. Thompson seconded to approve this resolution.
MOTION CARRIED by unanimous voice vote.

10. RESOLUTION TO ENDORSE AND SUPPORT REQUEST FOR EARMARK FUNDING FOR PROPOSED COMMUNITY PROJECTS – HARVEST FOOD HUB

Whereas San Juan College has unfunded community projects that will benefit the citizens of the County of San Juan, New Mexico and the citizens the State of New Mexico as well as the citizens in the “Four Corners” region;

Whereas agriculture has been identified as one of the economic drivers of regional economic development;

Whereas in addition to supporting local farmers and entrepreneurs, new local food businesses and product development, the Harvest Food Hub has provided essential assistance to San Juan College students and their families by providing access to free or price-reduced food and addressing some of the food insecurity issues in our region.

Be it therefore RESOLVED that:

The San Juan College Board of Trustees hereby endorses and supports the College administration's aforementioned proposals for Congressional earmark funding to the benefit of the citizens of County of San Juan, New Mexico and the citizens the State of New Mexico as well as the citizens in the "Four Corners" region.

Approved: April 19, 2022

Joseph Rasor, Board Chairperson

Valerie Uselman, Board Secretary

Mr. Thompson moved and Mr. Chance seconded to approve this resolution. **MOTION CARRIED** by unanimous voice vote.

11. NEW PROGRAM APPROVAL

Strategic Direction 1 directs San Juan College "to create an agile and responsive business model that responds to economic changes and focuses on helping all students achieve a high level of success in learning, completion, and employment. Similarly, Strategic Direction 2 directs San Juan College to expand signature programs nationally to strengthen College sustainability and provide economic development in the region. Specifically, Goal 1 directs the College to expand signature programs nationally that will obtain and maintain a positive return on investment (ROI) within three years. Accordingly, we bring two new certificate programs to the Board of Trustees for approval.

1) Behavioral Health/Mental Health Technician Certificate

The College has high enrollment and participation in both the Psychology and Human Services degree programs. Students participate in service learning opportunities with social service agencies and are in high demand upon graduation. To enhance their employability, meet workforce needs, and prepare them for further education, the College proposes the Behavioral Health/Mental Health Technician Certificate consisting of 29 credits, including an experiential capstone course, that provides foundational knowledge and skills to work in the behavioral health field.

Mr. Benally moved and Mr. Chance seconded to approve a new certificate for Behavioral Health/Mental Health Technician to address workforce needs in the behavioral health sector. **MOTION CARRIED** by unanimous voice vote.

2) **American Sign Language Certificate**

The College has high enrollment and interest in American Sign Language. Individuals who can provide basic services for deaf students and are in high demand. Fluency in American Sign Language can open doors to specialized careers in fields such as therapy, technology, education, health, and tourism. To meet the needs of the deaf community and provide a foundation for further education in interpretation and translation, the College proposes the American Sign Language Certificate consisting of 19 credits of American Sign Language and Deaf Studies.

Mr. Chance moved and Ms. Benny seconded to approve a new certificate in American Sign Language to train individuals to help meet the needs of the deaf community. **MOTION CARRIED** by unanimous voice vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The date of the next regular meeting will be **Tuesday, June 7, 2022 at 7:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

No Closed Session.

ITEM K. ADJOURNMENT

Ms. Benny moved and Mr. Benally seconded the motion to adjourn the meeting. Chairman Razor adjourned the meeting at 8:05 p.m.

Mr. Joseph Razor, Chairman
San Juan College Board

ATTEST:

Ms. Valerie Uselman, Secretary
San Juan College Board

Date: June 7, 2022