

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
February 1, 2022**

ITEM A. CALL TO ORDER

Chairman Razor called the meeting to order at 7:10 p.m. The following members were present:

Joseph Razor, Chairman
Evelyn Benny, Vice-Chairman
Valerie Uselman, Secretary
Hoskie Benally, Jr., Member
R. Shane Chance, Member
Byron Manning, Member

Absent: John Thompson, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance included:
Edward DesPlas, Boomer Appleman, Adrienne Forgette, Kerri Langoni,
Josh Bishop, Debbie Chalmers, Gayle Dean, Sandy Gilpin, Lucy Haber,
Kenny Hibner, Ron Jernigan, Ruben Johnson, Karen Krob, Melissa Lillie,
Roy Lytle, Robert Martinez, Tanda McCombe, Steve Miller, Mike Offutt,
Michael Ottinger, Jeff Parkes, Sherry Paxson, Eddy Rawlinson, Lorenzo Reyes,
Paulette Stanley, Carrie Tsosie-Jim, Jeanne Winchell, and Donna Ellis, Board Recorder

Guest(s): Dave Beavers

Ms. Gayle Dean, Director of the San Juan College Foundation, recognized Mr. Dave Beavers for his generosity as well as his philanthropic efforts on behalf of the San Juan College Foundation.

ITEM C. ADOPTION OF AGENDA

Mr. Benally moved and Mr. Razor seconded to amend the agenda by taking Consent Agenda item number 7 and have it be a stand-alone item separately from item numbers 1 through 6. **MOTION CARRIED** by unanimous voice vote.

Mr. Chance moved and Ms. Uselman seconded to make the provision to the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

Dr. Lorenzo Reyes, Associate Vice President–Workforce, Economic, and Resource Development, and Ms. Erin Havens, Project Manager–SJC Harvest Food Hub and Kitchen, gave a presentation on the San Juan College Harvest Food Hub.

iCare Minute Video

This month’s iCare Minute Video featured Mr. Wes Bond who shared his experience as a student, student employee, and entrepreneur at San Juan College.

2. Association Reports

Faculty Association representative, Ms. Karen Krob, provided the Board with a report.

Professional Staff Association representative, Ms. Jeanne Winchell, provided the Board with a report.

Support Staff Association representative, Ms. Melissa Lillie, provided the Board with a report.

No Student Association report this month.

ITEM E. CITIZEN COMMENT

None.

ITEM F. CONSENT AGENDA

1. January 4, 2022 Work Session Minutes

The January 4, 2022 Work Session Minutes were presented in the Board Packet for approval.

2. January 4, 2022 Board Meeting Minutes

The January 4, 2022 Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

Financial reports for the month ended December 31, 2021 were presented in the Board Packet.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Mollie Fox, Instructor-Veterinary Technology Program DVM, School of Health Sciences, effective January 3, 2022; Marian Hufford, Associate Teacher, Child and Family Development Center, effective January 3, 2022; Heather McCarthy, Instructor-Veterinary Technology Program, School of Health Sciences, effective January 3, 2022; Mikal Nih, Associate Teacher, Child and Family Development Center, effective January 3, 2022; Ali Sirusi Arvij, Assistant professor of Physics, School of Science, Math, and Engineering, effective January 10, 2022; Shawn Skurky, Assistant Professor-Nursing ADN Program, School of Health Sciences, effective January 10, 2022; Jorge Benitez, Librarian, Library, effective January 13, 2022; Krystal Montoya, Associate Teacher, Child and Family Development Center, effective January 18, 2022; Patricia Hadden, Part-time Administrative Assistant, Community Learning Center, effective January 24, 2022.

Changes: Tanda McCombe, from Senior Accountant, Business Office to Assistant Controller, Business Office, effective January 3, 2022; Jessica Spencer, from Administrative Assistant II, School of Humanities to School Operations Coordinator, School of Health Sciences, effective January 5, 2022; Alyssa Wagner, from STEM-H Advisor, EDGE to Health Sciences Advisor, School of Health Sciences, effective January 10, 2022; Mark Johnson, from Associate Professor-Math, School of Science, Math, and Engineering to Associate Professor-Engineering, School of Science, Math, and Engineering, effective January 11, 2022; Tanisha Sam, from Academic Advisor, Advising Center to TRIO Educational Opportunity Center Director, Educational Opportunity Center, effective January 24, 2022.

Separations: John Allen, Senior Bookstore Cashier, Bookstore, separation of employment, effective January 5, 2022; Beth Jones, Assistant Professor-Nursing, School of Health Sciences, separation of employment, effective January 6, 2022; Summer Charley, Administrative Assistant II, Community Learning Center, separation of employment, effective January 7, 2022; Kristie Ellis, Controller, Business Office, separation of employment; effective January 7, 2022; Ellisa Begay, Custodial Crew Leader, Physical Plant,

separation of employment, effective January 14, 2022; Ryanne Enyart, Administrative Assistant II, Financial Aid, separation of employment, effective January 31, 2022.

6. Information Report: KSJE Audited Financial Statements for FY Ended June 30, 2021

As a recipient of a community service grant from the Corporation for Public Broadcasting, San Juan College's radio station, KSJE, is required to have a separate set of audited financial statements when its annual revenue exceeds \$300,000. For the year ended June 30, 2021, KSJE's revenue totaled \$336,469. Accordingly, financial statements have been prepared for KSJE. Accounting firm Cordova CPAs, LLC has audited the financial statements and issued an unmodified opinion thereon.

It should be noted:

- In Fiscal Year 2021, KSJE's total operating revenue fell short of its total operating expenses by \$6,291.
- San Juan College's support of KSJE is 35% of its total operating revenues.
- KSJE's net position at June 30, 2021 is \$18,469.

KSJE Radio Station's Independent Auditor's Report and Financial Statements for Fiscal Year Ended June 30, 2021 has been distributed to all San Juan College Trustees in advance of this meeting.

Recommendation

I recommend the Board of Trustees acknowledge and accept KSJE's Audited Financial Statements for the year ended June 30, 2021.

7. Exception to Board Policy 500 – Nepotism

Board of Trustees Policy #500, prohibits employment of individuals from the same immediate family to be in a supervisory/subordinate relationship, or below the same lines of authority. College Administration is recommending an exception be granted for Mr. Ed Becenti, candidate for the vacant Assistant Controller position. Mr. Becenti is an uncle (in-law) to an employee within the Business Office. Mr. Becenti and his relative by law will have neither a supervisor/subordinate relationship nor the same direct supervisor.

Well-qualified individuals for Assistant Controller are difficult to recruit as the position requires highly technical accounting skills and a proven supervisory background. In light of the aforementioned, College Administration requests an exception to Board Policy #500 for Mr. Ed Becenti.

Mr. Manning moved and Mr. Benally seconded that the exception to Board Policy No. 500 be granted for Mr. Ed Becenti. **MOTION CARRIED** by unanimous voice vote.

APPROVAL OF CONSENT AGENDA

Mr. Chance moved and Ms. Uselman seconded to take the recommended actions as presented on Consent Agenda items 1 through 6. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

None.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The date of the next regular meeting will be **Tuesday, March 1, 2022 at 7:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

A motion was made at 8:01 p.m. by Mr. Manning and seconded by Mr. Chance for the Board to meet in Executive Session subject to the exception in NMSA 1978, Section 10-15-1(H)(7) of the Open Meetings Act to discuss: Therese Millis vs. San Juan College. **MOTION CARRIED** by unanimous roll call vote.

The Executive Session concluded at 8:18 p.m. and the matters discussed in the closed meeting were limited only to those specified in the motion for closure. Mr. Razor moved and Ms. Uselman seconded the motion to return to the regular meeting. **MOTION CARRIED** by unanimous roll call vote.

ITEM K. ADJOURNMENT

Mr. Chance moved and Mr. Manning seconded the motion to adjourn the meeting. Chairman Razor adjourned the meeting at 8:19 p.m.

Mr. Joseph Razor, Chairman
San Juan College Board

ATTEST:

Ms. Valerie Uselman, Secretary
San Juan College Board

Date: February 1, 2022