

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
November 7, 2023**

ITEM A. CALL TO ORDER

Vice Chairwoman Benny requested Trustee Chance to facilitate the meeting and he called the meeting to order at 6:12 p.m. The following members were present:

Evelyn Benny, Vice Chairwoman
R. Shane Chance, Member
Byron Manning, Member
John Thompson, Member

Absent: Joseph Rasor, Chairman
Valerie Uselman, Secretary
Hoskie Benally, Jr., Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance included:
Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman,
Kerri Langoni Carpenter, Brandon Whatley, Karen Acree, Josh Bishop,
Troy Brown, Arely Caro, Alicia Corbell, Gayle Dean, John Hoff, Kris Kraly,
Karen Krob, Melissa Lillie, Murdoch Maloney, Robert Martinez,
Michael Ottinger, Teresa Ponder, Harley Prinster, Eddy Rawlinson, Chris Rosen,
Rhonda Schaefer, Paulette Stanley, Carrie Tsosie-Jim, Telletha Valenski, and
Jacinta Esquibel, Recorder

Guest(s): Beliarosa Avalos, Judy Hale, James Johnson, Camden Ramsey,
Liz Thomas, Marcos Tsoa

ITEM C. ADOPTION OF AGENDA

Ms. Benny moved and Mr. Thompson seconded to adopt the agenda as presented.
MOTION CARRIED by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

Ms. Telletha Valenski, Director of San Juan College West Campus, will give a presentation on the West Campus Summer Camp.

iCare Minute Video

This month's iCare Video features Ms. Mindi-Kim Schrum, Senior Director of Financial Aid. Mindi is a San Juan College alumnus who began taking classes at the College when it was a branch of NMSU in 1977. She has been working at the College for 26 years and loves to see students succeed. Mindi tells her story of growing up in Farmington, attending San Juan College, and what working at the College means to her.

Association Reports

Faculty Association representative, Ms. Kris Kraly, provided the Board with a report.

Professional Staff Association representative, Ms. Amanda Jones, will provide the Board with a presentation.

Support Staff Association representative, Ms. Harley Prinster, provided the Board with a report.

The Associated Students representative, Ms. Beliarosa Avalos, provided the Board with a presentation.

ITEM E. CITIZEN COMMENT

None.

ITEM F. CONSENT AGENDA

1. October 3, 2023, Work Session Minutes

The October 3, 2023, Work Session Minutes were presented in the Board Packet for approval.

2. October 3, 2023, Board Meeting Minutes

The October 3, 2023, Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

Financial reports for the months ended September 30, 2023, were presented in the Board Packet.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Ehap Alahmead, Assistant Professor of Business, School of Business, Information Technology, and Social Sciences, effective September 18, 2023; Theresa Pidutti, Nursing Content Specialist, School of Health Sciences, effective September 25, 2023; Andrew Coolidge, Administrative Assistant II, Center for Student Careers and Employment, effective September 25, 2023.

Changes: Lauren Kirby, Lead Teacher, Child and Family Development Center to Preschool Coordinator, Child and Family Development Center, effective October 2, 2023; Jennifer Sheley, Financial Aid Advisor, Financial Aid to Associate Registrar, Registration and Records, effective October 16, 2023.

Separations: Shane Livingston, Custodian, Physical Plant, separation of employment, effective September 17, 2023; Jacquelyn Schreiber, Custodian, Physical Plant, separation of employment, effective September 22, 2023; Natalie Stark, Member Services and Operations Coordinator, Human and Health Performance Center, separation of employment, effective September 22, 2023; Kaegan Wynas, Workstation Support Analyst III, Information Technology Center, separation of employment, effective September 26, 2023; Susie Hammons, School Operations Coordinator, School of Humanities, separation of employment, effective September 30, 2023; Isaac Jones, Custodian, Physical Plant, separation of employment, effective October 2, 2023; Jenna Johnson, Advisor, TRIO Upward Bound, separation of employment, effective October 11, 2023; Shannon Willie, School Operations Coordinator, School of Health Sciences, separation of employment, effective October 13, 2023.

6. Deletion of Equipment from Inventory

College administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the board packet.)

Recommendation

It is recommended the Board of Trustees approve the College administration's recommendations for disposal.

7. “3% Success Scholarship” Awards for Fall 2023

Section 21-13-19 NMSA 1978 allows for community college boards to establish and grant gratis scholarships to students who are residents of New Mexico. At San Juan College, these scholarships have become known as “3% Success Scholarships”. In the Fall 2023 semester, 234 students were awarded these scholarships at a total cost of \$67,575. A list of the students who have received this assistance was distributed to Trustees with the Board agenda package.

Recommendation

I recommend the Board of Trustees ratify the award and disbursement of the “3% Success Scholarships” for the Fall 2023 semester.

8. Information Report: Official Cohort Default Rate

According to the Higher Education Act of 1965 (HEA), as amended, the Higher Education Reconciliation Act of 2005 (HERA), Pub.L.109-71 and the Department of Education’s (Department) regulations, San Juan College is not subject to any sanctions based on the school’s FY 2020 cohort default rate.

The Department’s records indicate that all the loans included in the report entered repayment during the Fiscal Year 2020 period that includes October 1, 2019, through September 30, 2020, and defaulted by September 30, 2022.

As expected, Fiscal Year 2020 cohort default rates were significantly impacted by the pause on federal student loan payments that began March 13, 2020. During the pause, borrowers with ED-held student loans were not required to make any payments, and no borrowers with ED-held loans entered default. Fewer than 200 borrowers with non-ED-held FFEL loans entered default because those loans were not eligible for the payment pause. Interest resumed on student loans in September of 2023 and repayment of loans resumed in October of 2023.

Schools with a CDR of less than 15.0 percent for each of the three most recent fiscal years for which data are available, including eligible foreign schools, may disburse, in a single installment, loans that are made for one semester, one trimester, one quarter, or a four-month period. Such a school is also no longer required to delay the delivery or disbursement of the first disbursement of a loan for 30 days for first-time, first-year undergraduate borrowers.

Additionally, if your school’s recent CDR is less than 5.0 percent and if your school is an eligible home institution that certifies/originates a loan to cover

the cost of attendance in a study abroad program, your school may disburse/deliver loan proceeds in a single installment and may choose to release loan proceeds to first-year, first-time borrowers prior to 30 calendar days after the first day of the borrower's program of study. Once your school receives notice from the Department that your school's official CDR is 5.0 percent or greater, this benefit will end within 30 calendar days of the notification.

A cohort default rate is the percentage of a school's borrowers who enter repayment on certain Federal Family Education Loan (FFEL) Program or William D. Ford Federal Direct Loan (Direct Loan) Program loans during a particular federal fiscal year (FY), October 1 to September 30, and default or meet other specified conditions prior to the end of the second following fiscal year. The U.S. Department of Education releases official cohort default rates once per year. A default rate of 30 percent or higher can jeopardize a college's ability to receive federal aid.

San Juan College's historic official cohort default rates are as follows:

FY2019	3.3%
FY2018	12.7%
FY2017	14.1%
FY2016	15.9%
FY2015	18.5%
FY2014	20.5%
FY2013	20.6%
FY2012	22.6%
FY2011	22.7%

Recommendation

I recommend the Board of Trustees review and be aware of this information.

9. Information Report: Sale of Surplus Inventory

Surplus equipment previously approved by the Board of Trustees for disposal was sold in an auction on September 23, 2023. The College contracted with B & B Auctions to conduct the auction. Net proceeds totaled \$30,870.00.

Recommendation

I recommend the Board of Trustees affirm this report of sales.

10. Information Report: Sale of Sheds Built by Building Trades Students

Over the course of the 2021-2022, and 2022-23 academic years, Building and Trade students constructed nine 10' x 12' sheds, and three 8' x 14' sheds. Sheds were constructed with steel exteriors, insulation, pre-hung doors, and vinyl windows. In October 2023, San Juan College began selling to the public

the twelve new sheds. An open house for public viewing of the houses was held. Sheds are being sold for a fixed price of \$6,000 apiece, which approximates the material costs.

Recommendation

I recommend the Board of Trustees accept this report of sale.

APPROVAL OF CONSENT AGENDA

Mr. Manning moved and Ms. Benny seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. GUARANTEED MAXIMUM PRICE FOR CONSTRUCTION OF STUDENT HEALTH CENTER

Under the guidance of the College Purchasing Department, a proposal solicitation for construction manager at risk was issued as Request for Proposal #23-53834. The College followed a detailed and documented process to meet all State of New Mexico procurement requirements. The Board of Trustees had previously approved Fanning Bard Tatum Architects AIA Ltd. (FBT) as the project architects and Jaynes Corporation was previously approved as the project's Construction Manager at Risk. At this stage in the design and planning process, the Guaranteed Maximum Price (GMP) has been determined to be \$1,569,358.00 plus applicable gross receipts tax.

This project is funded by both a State of New Mexico Appropriation and Federal Congressionally Directed Spending funds at \$1,100,000.00 each for total project funding of \$2,200,000.00.

Mr. Thompson moved and Mr. Manning seconded to approve the Guaranteed Maximum Price from Jaynes Corporation for construction of the Student Health Center. **MOTION CARRIED** by unanimous voice vote.

2. GAS CHROMATOGRAPH – MASS SPECTROMETER

San Juan College has had a Thermo Polaris Q GC-MS since 2005. Used in Organic Chemistry 1 and 2 courses, Analytical Chemistry, and Undergraduate Research, this instrument has been a workhorse for the Chemistry and Chemical Engineering department. However, it is no longer supported by the manufacturer; keeping it in good operational condition is no longer practical. San Juan College has been awarded a grant for the purchase of a new Gas

Chromatograph – Mass Spectrometer (GC-MS) by New Mexico State University, funded by the New Mexico IDeA Networks of Biomedical Research Excellence (INBRE) grant and approved through National Institutes of Health (NIH).

Agilent is the top name in these instruments. Agilent gas chromatograph-mass spectrometers are used by most laboratories, including Envirotech, an analytical laboratory located between Farmington and Bloomfield. Many of the College's Chemistry graduates have been employed by or are currently working at Envirotech. Therefore, the Agilent gas chromatograph-mass spectrometer is recommended for this purchase.

This purchase from Agilent in the amount of \$108,529.00 is funded through the New Mexico INBRE grant as requested through New Mexico State University and approved by the NIH.

Mr. Manning moved and Ms. Benny seconded to approve this purchase from Agilent as described at an amount not to exceed \$108,529.00. **MOTION CARRIED** by unanimous voice vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The date of the next regular meeting will be **Tuesday, December 5, 2023, at 6:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

No Closed Session.

ITEM K. ADJOURNMENT

Mr. Thompson moved and Mr. Chance seconded the motion to adjourn the meeting. Chairwoman Benny adjourned the meeting at 6:55 p.m.

Ms. Evelyn Benny, Vice Chairwoman
San Juan College Board

ATTEST:

Mr. Shane Chance, Member
San Juan College Board

Date: December 5, 2023