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SECTION: Administrative Organization

POLICY TOPIC: Executive Organization

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I. Introduction

The College is organized into three major district service areas, with the President of the College providing general administrative overall leadership to these three service areas. The President may re-assign projects and responsibilities to these three areas as is needed due to changes in funding, college priorities, staffing changes, and other needs. The three major district service areas of the College consist of the following: Learning Services, Administrative Services, and Student Services.

II. Executive Leadership Team

The President shall hold meetings with the Executive Vice President and vice presidents to provide leadership for all facets of the College and to utilize information from the internal and external community for program assessment and development.

III. Executive Vice President

The Executive Vice President, under the direction of the President, is the Chief Financial and Administrative Officer of the College. The Executive Vice President also has primary responsibility for Administrative Services as defined by the President. Second to the President, the Executive Vice President has staff authority over all other areas of the college and functions as administrator-in-charge in absence of the President.

IV. Vice President for Learning

The Vice President, under the direction of the President, has the primary responsibility and authority for the supervision, development, and assessment of all Learning programs, instructional delivery, student academic support, faculty and staff, and related activities. The Vice President serves as the liaison between the President of the College and the faculty and other personnel assigned to Learning programs and activities.

V. Vice President for Student Services

The Vice President, under the direction of the President, has the primary responsibility for student services as defined by the President.