

SYLLABUS

BADM 134 - Supervision

3 CREDITS

CATALOG DESCRIPTION

This course is intended for those who either want to become supervisors will want to improve their present level of supervisory skills and knowledge. Management principles and their applications to actual on-the-job situations are presented, enabling them to contribute more effectively to the goals of the organization.

Semester Offered: Fall, Spring

Prerequisites: NONE

Co-requisites: NONE

Common Student Learning Outcomes

Upon successful completion of San Juan College programs and degrees, the student will...

<i>Learn</i>	<i>Students will actively and independently acquire, apply and adapt skills and knowledge to develop expertise and a broader understanding of the world as lifelong learners.</i>
<i>Think</i>	<i>Students will think analytically and creatively to explore ideas, make connections, draw conclusions, and solve problems.</i>
<i>Communicate</i>	<i>Students will exchange ideas and information with clarity and originality in multiple contexts.</i>
<i>Integrate</i>	<i>Students will demonstrate proficiency in the use of technologies in the broadest sense related to their field of study.</i>
<i>Act</i>	<i>Students will act purposefully, reflectively, and respectfully in diverse and complex environments.</i>

GENERAL LEARNING OBJECTIVES

1. Teach management concepts, functions, and roles.
2. Learn modern communication theory.
3. Understand how to manage change and stress.
4. Introduce human motivation theory and effective building of relationships.
5. Teach modern theory of leadership and management styles.

SPECIFIC LEARNING OUTCOMES

Upon successful completion of the course, the student will be able to ...

1. Describe management concepts, functions, and roles.

2. Define modern communication theory.
3. Identify the techniques of managing change and stress.
4. Describe human motivation theory and effective building of relationships.
5. Use the modern theory of leadership and management styles.

Syllabus developed by Jack Kant **Date** May 1, 2007

Syllabus reviewed by Nancy Shepherd **Date** April 7, 2009

A copy of syllabus is on file in the dean's office.