

2011
EMPLOYEE
 Timesheet/Web Time Entry/Approval
 Deadlines

Period End Date	Employee Timesheet/Web Time Entry Due	Supervisor Web Time Approval Due	PAY DAY
12/31/11	01/03/11	01/05/11	01/14/11
01/15/11	01/18/11	01/20/11	01/31/11
01/31/11	02/01/11	02/03/11	02/15/11
02/15/11	02/16/11	02/18/11	02/28/11
02/28/11	03/01/11	03/03/11	03/15/11
03/15/11	03/16/11	03/18/11	03/31/11
03/31/11	04/01/11	04/05/11	04/15/11
04/15/11	04/18/11	04/20/11	04/29/11
04/30/11	05/02/11	05/04/11	05/13/11
05/15/11	05/16/11	05/18/11	05/31/11
05/31/11	06/01/11	06/03/11	06/15/11
06/15/11	06/16/11	06/20/11	06/30/11
06/30/11	07/01/11	07/06/11	07/15/11
07/15/11	07/18/11	07/20/11	07/29/11
07/31/11	08/01/11	08/03/11	08/15/11
08/15/11	08/16/11	08/18/11	08/31/11
08/31/11	09/01/11	09/06/11	09/15/11
09/15/11	09/16/11	09/20/11	09/30/11
09/30/11	10/03/11	10/05/11	10/14/11
10/15/11	10/17/11	10/19/11	10/31/11
10/31/11	11/01/11	11/03/11	11/15/11
11/15/11	11/16/11	11/18/11	11/30/11
11/30/11	12/01/11	12/05/11	12/15/11
12/15/11	TBA	TBA	TBA
12/31/11	TBA	TBA	TBA