

**SAN JUAN COLLEGE BOARD**  
**FEBRUARY 1, 2011 - 7:00 P.M.**  
**SAN JUAN COLLEGE BOARD ROOM**

FEBRUARY 2011						
S	M	T	W	T	F	S
		①	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2011						
S	M	T	W	T	F	S
		①	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	<u>AGENDA ITEM</u>	<u>PRESENTING</u>	<u>INFORMATION</u>
A.	Call to Order	Mr. Chance	Information
B.	Welcome of Guests and Visitors	Mr. Chance	Information
C.	Adoption of Agenda	Mr. Chance	Action
D.	1. Approval of Minutes of Regular Meeting on January 4, 2011 (Pages 2440 – 2444)	Mr. Chance	Action
	2. Approval of Minutes of Executive Board Session on January 4, 2011 (Page 2445)	Mr. Chance	Action
E.	Correspondence	Dr. Spencer	Information
F.	Staff Reports		
	1. Personnel Report (Pages 6 to 9)	Dr. Spencer/ Ms. Allen	Action
	2. Financial Report (Pages 10 to 17)	Dr. Spencer/ Mr. Jones	Action
	3. Update on SJC Talent Search Program	Dr. Spencer/ Ms. Benally	Information
G.	Citizen Comment		
H.	Old Business		
I.	President’s Report	Dr. Spencer	Information

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|----|--|-------------|-------------|
| J. | New Business   |             |             |
|    | 1. Reappointment of Douglas Coyner to ECHO Inc. Board  | Dr. Spencer | Action      |
|    | 2. Adoption of FY12 Budget Development Values and Principles   | Dr. Spencer | Action      |
| K. | Announcement of Next Meeting   | Dr. Spencer | Information |
|    | 1. Tentative Closed Session<br>Discussions of License; Personnel Matters;<br>Bargaining Strategy Preliminary to Collective Bargaining; Purchases Exceeding \$2,500.00;<br>Threat of Litigation; and/or Real Property or Water Rights Acquisition/Disposition |             |             |
| L. | Adjournment  | Mr. Chance  | Action      |

**COMMENTS TO ACCOMPANY  
SAN JUAN COLLEGE BOARD AGENDA  
FEBRUARY 1, 2011**

**ITEM A.      CALL TO ORDER**

Self-explanatory.

**ITEM B.      WELCOME OF GUESTS AND VISITORS**

Self-explanatory.

**ITEM C.      ADOPTION OF AGENDA**

Self-explanatory.

**ITEM D.      1.      APPROVAL OF MINUTES OF REGULAR BOARD MEETING ON  
JANUARY 4, 2011**

Upon Board approval, I would like to recommend that the Chairman and Secretary of the Board sign the Regular Board Meeting Minutes of January 4, 2011.

**2.      APPROVAL OF MINUTES OF THE EXECUTIVE BOARD SESSION  
ON JANUARY 4, 2011**

Upon Board approval, I would like to recommend that the Chairman and Secretary of the Board sign the Executive Board Session Minutes of January 4, 2011.

**ITEM E.      CORRESPONDENCE**

None

**ITEM F.      STAFF REPORTS**

**1.      Approval of Personnel Report**

Enclosed in the Board packet under Tab F is a listing of the personnel transactions which have occurred since the last Board meeting.

Administrative Recommendation

Self-explanatory.

**2.      Financial Report**

The most recent financial statement for San Juan College is presented under Tab F. The report includes a comprehensive balance sheet, unrestricted

budget variance reports by natural and functional categories, auxiliary budget variance reports by natural categories, and a schedule of changes in plant fund balances.

Administrative Recommendation

I recommend approval of the balance sheet, unrestricted and auxiliary budget variance reports, and the schedule of changes in plant fund balances.

3. **Update on San Juan College Talent Search Program**

Yolanda Benally, Director, Talent Search program, will give a brief background of the program on the federal level and on the College level. Ms. Benally will highlight her program operations and the students it serves.

**ITEM G. CITIZEN COMMENT**

None

**ITEM H. OLD BUSINESS**

There is no old business to discuss at this time.

**ITEM I. PRESIDENT'S REPORT**

Dr. Spencer will comment briefly on highlights of the month.

**ITEM J. NEW BUSINESS**

1. **Reappointment of Douglas Coyner to ECHO Inc. Board**

It is time to re-appoint a person to the ECHO Inc. Board as a representative of the College. I have talked with Mr. Coyner, and he is happy to be re-appointed to serve on the Board

Administrative Recommendation

I recommend the Board approve the re-appointment of Douglas Coyner to the ECHO Inc. Board as a San Juan College representative.

2. **Adoption of FY12 Budget Development Values and Principles**

Page 19 of the Board Packet details values and principles proposed by the college leadership to guide the efforts of faculty and staff in development of the 2011-12 budget proposals.

Administrative Recommendation

I recommend that the Board affirm these budget development values and principles.

**ITEM K.      ANNOUNCEMENT OF NEXT MEETING**

The date of the next regular meeting will be **Tuesday, March 1, 2011, at 7:00 p.m.** in the San Juan College Board Room.

**ITEM L.      ADJOURNMENT**

Self-explanatory.