

**SAN JUAN COLLEGE BOARD**  
**JANUARY 4, 2011 - 7:00 P.M.**  
**SAN JUAN COLLEGE BOARD ROOM**

JANUARY 2011						
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30	31					

FEBRUARY 2011						
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<u>AGENDA ITEM</u>	<u>PRESENTING</u>	<u>INFORMATION</u>
A. Call to Order	Mr. Chance	Information
B. Welcome of Guests and Visitors	Mr. Chance	Information
C. Adoption of Agenda	Mr. Chance	Action
D. Approval of Minutes of Regular Meeting on December 7, 2010 (Pages 2435 – 2439)	Mr. Chance	Action
E. Correspondence	Dr. Spencer	Information
F. Staff Reports		
1. Personnel Report (Pages 5 to 7)	Dr. Spencer/ Ms. Allen	Action
2. Financial Report (Pages 8 to 13)	Dr. Spencer/ Mr. Jones	Action
3. Digital Media Arts & Design Program	Dr. Spencer/ Mr. Renner	Information
G. Citizen Comment		
H. Old Business		
I. President's Report	Dr. Spencer	Information

- |    |  |             |             |
|----|--|-------------|-------------|
| J. | New Business   |             |             |
|    | 1. Approval of Financial Report for<br>Fiscal Year Ended June 30, 2010   | Dr. Spencer | Action      |
| K. | Announcement of Next Meeting   | Dr. Spencer | Information |
|    | 1. Tentative Closed Session<br>Discussions of License; Personnel Matters;<br>Bargaining Strategy Preliminary to Collective<br>Bargaining; Purchases Exceeding \$2,500.00;<br>Threat of Litigation; and/or Real Property or<br>Water Rights Acquisition/Disposition |             |             |
| L. | Adjournment  | Mr. Chance  | Action      |

**COMMENTS TO ACCOMPANY  
SAN JUAN COLLEGE BOARD AGENDA  
JANUARY 4, 2011**

**ITEM A.        CALL TO ORDER**

Self-explanatory.

**ITEM B.        WELCOME OF GUESTS AND VISITORS**

Self-explanatory.

**ITEM C.        ADOPTION OF AGENDA**

Self-explanatory.

**ITEM D.        APPROVAL OF MINUTES OF REGULAR BOARD MEETING ON  
DECEMBER 7, 2010**

Upon Board approval, I would like to recommend that the Chairman and Secretary of the Board sign the Regular Board Meeting Minutes of December 7, 2010.

**ITEM E.        CORRESPONDENCE**

**ITEM F.        STAFF REPORTS**

1.        **Approval of Personnel Report**

Enclosed in the Board packet under Tab F is a listing of the personnel transactions which have occurred since the last Board meeting.

**Administrative Recommendation**

Self-explanatory.

2.        **Financial Report**

The most recent financial statement for San Juan College is presented under Tab F. The report includes a comprehensive balance sheet, unrestricted budget variance reports by natural and functional categories, auxiliary budget variance reports by natural categories, and a schedule of changes in plant fund balances.

Administrative Recommendation

I recommend approval of the balance sheet, unrestricted and auxiliary budget variance reports, and the schedule of changes in plant fund balances.

3. **Digital Media Arts and Design Program**

Mr. Luke Renner will provide a brief history of the Digital Media Arts and Design Program and its relevance to regional and global economies.

**ITEM G. CITIZEN COMMENT**

None

**ITEM H. OLD BUSINESS**

There is no old business to discuss at this time.

**ITEM I. PRESIDENT'S REPORT**

Dr. Spencer will comment briefly on highlights of the month.

**ITEM J. NEW BUSINESS**

The College's Financial Report for the Fiscal Year ended June 30, 2010 was audited by Keystone Accounting, LLC and has been distributed to the Trustees and Executives for review. The report will also be available on the San Juan College Business Services website on the Budget and Finance page. Mr. Jones, Dianne Garcia, Associate Vice President for Business Services, and Phil Rasband, principal with Keystone Accounting will present highlights of the Financial Report and answer any questions.

Administrative Recommendation

I recommend the Board approve the College's Financial Report for the Fiscal Year ended June 30, 2010 as audited by Keystone Accounting, LLC.

**ITEM K. ANNOUNCEMENT OF NEXT MEETING**

The date of the next regular meeting will be **Tuesday, February 1, 2011, at 7:00 p.m.** in the San Juan College Board Room.

**ITEM L. ADJOURNMENT**

Self-explanatory.