

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
DECEMBER 6, 2011**

ITEM A. CALL TO ORDER

Vice-Chairman Pope called the meeting to order at 5:40 p.m. The following members were present:

Dr. Joseph P. Pope, Vice Chairman
Chad R. King, Secretary
Kenneth W. Hare, Member
John C. Thompson, Member

Absent: R. Shane Chance, Chairman
Evelyn B. Benny, Member
Matthew D. Tso, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance were Stacey Allen, Shelley Amator, Steve Biernacki, Sherri Biringier, Oliver Borden, Dave Eppich, MaryAnne Facio, Dianne Garcia, Laurie Gruel, Dr. Sher Hruska, Gary Lee Russell Litke, Jeannie Malandro, Dave Miller, Paula Miller, Randy Pacheco, Rhonda Schaefer, Dr. Nancy Shepherd, Marcia Sterling, Tim Warren, and Lisa Wilson. Also present were Salina Lovato, Vice President, Associated Students; Jack Hruska and Mark Gonzales, community members; Tony Drake, Leadership San Juan.

ITEM C. ADOPTION OF AGENDA

Mr. King moved and Mr. Thompson seconded the motion to adopt the agenda with the deletion of Items G, H, and K1. **MOTION CARRIED** by unanimous voice vote.

ITEM D. APPROVAL OF MINUTES

Approval of Minutes of Regular Board Meeting on November 1, 2011

Mr. Hare moved and Mr. King seconded the motion to approve the Regular Meeting Minutes of November 1, 2011. **MOTION CARRIED** by unanimous voice vote.

ITEM E. CORRESPONDENCE

1. Mike Tacha received an email from Dr. Allan Goodman, President and CEO of the Institute of International Education. Dr. Goodman congratulated San Juan College “on being one of this year’s Fulbright Scholarship *top producers*.” He acknowledged the work of our campus representatives, Dr. Sher Hruska and Laura Kerr, for their contribution to the program’s success.
2. Dr. David Wright, Director, Vet-Tech Program, received notice from the Center for Veterinary Medical Education Accreditation that San Juan College’s Vet-Tech program has received full accreditation. This accreditation comes after a team visited the College to assess our program.
3. AISES, American Indian Science and Engineering Society, received two national awards. These awards are the first ever to be awarded to a community college. Past recipients include Purdue University and LSU.

ITEM F. STAFF REPORTS

1. **Vice Presidents’ Reports**

Administrative Services: Mr. Litke had no report for December.

Learning: Dr. Hruska had no report for December.

Student Services: Mr. Eppich had no report for December.

2. **President’s Report**

Mr. Tacha reported on the following: 1) the police chiefs and sheriff have been meeting to re-establish criminal justice academies; 2) the President will meet with the Legislative Finance Committee on Wednesday in Santa Fe to discuss the new funding formula; 3) the Professional Staff and Support Staff Associations have completed their bylaws and presented them to the Board for review and approval; 4) the new strategic goals were presented to the Board—credit goes to SPOT, Laurie Gruel and Dean Patscheck; 5) the College Council will replace the Cabinet with its first meeting in January 2012—credit to AQIP and TSO members; 6) more than 30 community meetings with more than 60 people have been held; a list of potential action items from these meetings was distributed.

3. **Personnel Report**

The following appointments were made since the last Board meeting: Jose Campuzano was hired as Custodial Worker II, Physical Plant, effective October 10, 2011; Antonio Tafoya was hired as Custodial

Worker II, Physical Plant, effective October 10, 2011; Clinton Johnson was hired as Administrative Assistant III, San Juan College West, effective October 31, 2011; Donald Rodriguez was hired as Groundskeeper II, Physical Plant, effective November 14, 2011.

Changes: Julie Smith changed from Administrative Assistant II, EDGE Program, to Academic Advisor, EDGE Program, effective October 3, 2011.

Separations: Adilene Vasquez, Custodial Worker II, Physical Plant, resigned due to relocation effective October 20, 2011; Ana Garcia, Custodial Worker II, Physical Plant, resigned due to relocation effective October 20, 2011; Julio Chaire, Custodial Worker II, Physical Plant, resigned for personal reasons effective October 21, 2011; Walter Belin, Custodial Worker II, Physical Plant, was terminated effective October 31, 2011; Nolan Charley, Custodial Worker II, Physical Plant, was terminated effective November 4, 2011; Julie Glasser, Custodial Supervisor, was terminated due to death on November 6, 2011; Marie Schumacher, Director, Career Services, Student Services, resigned for other employment effective November 11, 2011.

Mr. Hare and Mr. Thompson seconded the motion to approve the Personnel Report as submitted under Tab F in the Board packet. **MOTION CARRIED** by unanimous voice vote.

4. **Financial Report**

Mr. Russell Litke, Vice President for Administrative Services, presented the financial report for the month ending October 2011 as presented under Tab F in the Board packet. Mr. King commended Mr. Litke for his fine job in presenting the budget figures each month.

Mr. King moved and Mr. Thompson seconded the motion to approve the Financial Report as submitted under Tab F in the Board packet. **MOTION CARRIED** by unanimous voice vote.

ITEM G. CITIZEN COMMENT

None

ITEM H. OLD BUSINESS

There were no old business items for discussion or approval.

ITEM J. NEW BUSINESS

1. **Recommendation from Executive Team for Fund Balance Uses**

The San Juan College Executive Leadership Team seeks approval to fund items identified as Tier 2 recommendations for 2011-2012 Fund Balance Uses for a total expenditure not to exceed \$863,270 including applicable gross receipt taxes. Mr. Hare asked that the motion be amended to remove three items: Brawley #1, Brawley #2, and classroom furniture. These three items to be reconsidered in the spring pending resolution of retiree health care issue.

Mr. Hare moved and Mr. King seconded the motion to approve as amended. **MOTION CARRIED** by unanimous voice vote

2. **Approval of Special Student Fees**

A student fee was proposed by SJC Associated Students and brought to the student body for a vote. Students voted yes to a 75 cent per credit hour fee, up to 18 credit hours. The fee will not exceed \$13.50 per student, per semester. The funds generated will be utilized to provide a wider variety of student and family events, guest speakers, cultural awareness and appreciation events, and educational workshops - just to name a few. If approved by the Board, the fee will be implemented in the fall semester of 2012.

Mr. Hare moved and Mr. Thompson seconded the motion to approve as presented. **MOTION CARRIED** by unanimous voice vote

ITEM K. ANNOUNCEMENT OF NEXT MEETING

The next regular meeting will be held on Tuesday, January 10, 2011, at 7:00 p.m. in the San Juan College Board Room.

ITEM L. ADJOURNMENT

Mr. King moved and Mr. Hare seconded the motion to adjourn. Vice-Chairman Pope adjourned the meeting at 6:00 p.m.

Dr. Joseph Pope, Vice-Chairman
San Juan College Board

ATTEST:

Chad King, Secretary
San Juan College Board

Date: January 3, 2012