



SAN JUAN COLLEGE
Testing Center

For Office Use Only
10-12-54-3690-4255

Date Sent: _____
 By: _____
 Receipt No. _____
 Amount: \$ _____

Request for GED Transcript

We will not process your request unless all fields are complete.

There is a **\$5.00 per transcript fee** for each transcript sent to a location other than the SJC Admissions Office. Call **(505) 566-3396** to pay over the phone. *Transcripts are processed within two business days.* You may fax this completed request to (505) 566-3455.

Today's Date		Number of transcripts requested		Social Security Number	
Last Name		First Name		MI	Maiden Name
Your Name at the time of the GED Exam			Date of Birth		Year of GED Exam
Daytime Phone			Evening Phone		

I completed my GED (check one):

- At San Juan College. At a different location in New Mexico after 2002.
- In a different State.* At a different location in New Mexico before 2002.*

* If you checked either of these boxes, WE CANNOT PROCESS YOUR REQUEST. Please request your transcript from 1) the State GED office where you completed your test or 2) the Testing Center where you tested.

Please send my official transcript to:

- San Juan College Admissions Office **Other--Print the complete mailing address or fax number (\$5 fee required)**

I authorize the San Juan College Testing Center to release my official GED Transcript as indicated above.

Signature (Required)