



STUDENT INFORMATION UPDATE FORM

Please complete the entire form front and back so that we have the most up-to-date information in our records for you.

Current Name: _____ SJC Student ID# or Soc. Sec. #: _____
Last First Middle

New Legal Name _____
Legal Last Legal First Legal Middle Maiden
(The student must submit legal documents in support of name change: driver's license, social security card, marriage license, or divorce decree.)

Current Mailing Address _____
Street/P.O. Box
City State Zip Code
Current Phone Number (_____) _____

[] Check here if you need to correct your Social Security Number List your correct SS# here: _____ - _____ - _____
If making corrections, please provide a copy of your Social Security Card

[] Check here if you need to correct your Date of Birth Please list your correct DOB here: ____/____/____
If making corrections, please provide a copy of your Driver's License or Birth Certificate

STATUS: If you are changing your status from Non-Degree Seeking to Degree Seeking, you must be in Good Standing at San Juan College, and have a cumulative grade point average of all higher education work of 2.0 or above.

I wish to be: [] Degree Seeking (Must indicate Major below) [] Non Degree Seeking

MAJOR _____ Are you changing your major? [] Yes [] No START TERM (ex. Fall 2010) _____
Degree Seeking Only

If you are changing from non-degree seeking to degree seeking, you agree to provide official transcripts (high school/GED and college). All degree seeking students must provide official transcripts (high school/GED/college) unless one of the following conditions are met (please indicate which ONE condition (if any) you meet):

___ Transfer students who are high school graduates and who have successfully completed 15 college level credits at another institution with a 2.0 or higher GPA (must still submit official college transcript(s), but do not need to submit high school/GED transcript).

___ Non-Transfer students who did not graduate from high school/GED, OR are unable to submit official high school/GED transcript, but have successfully taken and completed 15 college level (non-remedial) credits at SJC with a 2.0 or higher GPA (do not need to submit official high school/GED transcript).

High School Graduate? [] Yes [] No

If yes, name of High School _____ City & State Issued _____ Graduation Year _____

If no, did you earn a GED? [] Yes [] No City & State Issued _____ Issue Date _____

FOR OFFICE USE ONLY

___ No Show Removed ___ STAL Start Term Updated ___ Stop Out Hold Removed

STUDENT MUST SIGN:

Student is aware of out-of-state status _____

Student has been advised of possible eligibility for in-state tuition based in Colorado Residency or Navajo Tribal Membership _____

Please complete both sides of this form. Thank you!

Please list any colleges or universities attended. If you have left San Juan College and are now returning, please list any other institutions you may have attended during that time period.

- Institution Name _____ Dates of Attendance _____
- Institution Name _____ Dates of Attendance _____
- Institution Name _____ Dates of Attendance _____
- Institution Name _____ Dates of Attendance _____

I certify that I am eligible to attend or return to the institution of higher education which I last attended and that this change of status will require that I accept the degree or certificate requirements as outlined in the catalog in effect at the time of the change from non-degree to degree seeking status.

RESIDENCY INFORMATION

If you are claiming New Mexico residency for tuition purposes, you MUST NOT have a driver's license, vehicle registration or voter registration in another state. If you ever attended San Juan College under non-residency status, YOU must petition for in-state residency with the Admissions & Records office.

You MUST answer the following questions: (If you want to change your residency status see the SPECIAL RESIDENCY STATUS conditions below, request the correct form and provide the proper documentation.

- 1) State of Legal Residence _____
- 2) Have you lived in New Mexico for the past 12 months? Yes No
- 3) Are you registered to vote? No Yes If yes, in what state? _____
- 4) Do you have a current driver's license or state issued ID card? No Yes If yes, in what state? _____
- 5) Do you own a vehicle that is currently registered? No Yes If yes, in what state? _____
- 6) Did you file New Mexico income taxes for the previous year? No Yes
- 7) Did you pay in-state tuition at an institution outside of New Mexico in the past 12 months? No Yes

SPECIAL RESIDENCY STATUS

- If you have resided in New Mexico for 12-months and wish to change your residency status please fill out the Petition for In-State Tuition Classification form. **Ask the Admissions office for the *Petition for In-State Tuition Classification form*.**
- Native American students who are members of the Navajo Nation tribe may apply for a waiver of non-resident tuition and, if approved, be admitted under resident tuition status. **To be eligible, submit a in a copy of your *Certificate of Indian Blood* to the Admissions and Records Office.**
- Colorado Residents residing in one of the following counties: Montezuma, La Plata, Archuleta, Dolores, or San Juan County, may apply for the *Colorado-New Mexico tuition exchange program*. The student must be eligible for resident tuition in Colorado to be eligible for this program. **Ask the Admissions office for the *Colorado-New Mexico Tuition Exchange Program form*.**
- The student, spouse or dependents, of a person who have moved to New Mexico and can provide documentation of permanent full-time employment, may be eligible for a waiver of the 12-month durational requirement. **Ask the Admissions office for the *Request for New Mexico Residency Based on Full-Time Employment form*.**
- Any person, his or her spouse or dependent child, not otherwise entitled to claim residence who is a member of the armed forces of the United States or armed forces of a foreign country assigned to active duty in the state of New Mexico will be assessed resident tuition rates.
- Active Duty New Mexico National Guard members shall be deemed a resident for purposes of determining tuition.

I the undersigned, certify to the best of my ability and knowledge that the information given on this form is correct.

Student Signature _____ Date _____