SAN JUAN COLLEGE

Office of Admissions and Records
Add/Drop Form

- **ADD SLIPS REQUIRING INSTRUCTOR PERMISSION MUST BE DATED**
- **SIGNATURE REQUIRED FOR: PERMISSION ONLY, CLOSED SECTIONS, PREREQUISITE OVERRIDE**
- **INSTRUCTOR PERMISSION SIGNATRURE IS VALID FOR 3 BUSINESS DAYS**

Last Name	First Name	Sem	Year	Student ID #
_____	_____	_____	_____	_____

COURSES TO ADD

Course ID	Credit Hours	Check if Audit (No Grade)	Instructor Last Name (PRINT)	**Instructor Signature and Date** (If Required) *Date required with Signature- Valid for 3 business days*
Ex: ENGL-111-001	*3*			

Updated 11/2010

COURSES TO DROP

Course ID	Credit Hours

I request this change to my schedule at San Juan College and acknowledge my financial responsibility for this change

_____ _____

Signature Date