

2010  
**EMPLOYEE**  
 Timesheet/Web Time Entry/Approval  
 Deadlines

<b>Period End Date</b>	<b>Employee Timesheet/Web Time Entry Due</b>	<b>Supervisor Web Time Approval Due</b>	<b>PAY DAY</b>
12/31/09	01/04/10	01/06/10	01/15/10
01/15/10	01/18/10	01/20/10	01/29/10
01/31/10	02/01/10	02/03/10	02/12/10
02/15/10	02/16/10	02/18/10	02/26/10
02/28/10	03/01/10	03/03/10	03/15/10
03/15/10	03/16/10	03/18/10	03/31/10
03/31/10	04/01/10	04/05/10	04/15/10
04/15/10	04/16/10	04/20/10	04/30/10
04/30/10	05/03/10	05/05/10	05/14/10
05/15/10	05/17/10	05/19/10	05/28/10
05/31/10	06/01/10	06/03/10	06/15/10
06/15/10	06/16/10	06/18/10	06/30/10
06/30/10	07/01/10	07/06/10	07/15/10
07/15/10	07/16/10	07/20/10	07/30/10
07/31/10	08/02/10	08/04/10	08/13/10
08/15/10	08/16/10	08/18/10	08/31/10
08/31/10	09/01/10	09/03/10	09/15/10
09/15/10	09/16/10	09/20/10	09/30/10
09/30/10	10/01/10	10/05/10	10/15/10
10/15/10	10/18/10	10/20/10	10/29/10
10/31/10	11/01/10	11/03/10	11/15/10
11/15/10	11/16/10	11/18/10	11/30/10
11/30/10	12/01/10	12/03/10	12/15/10
12/15/10	TBA	TBA	TBA
12/31/10	TBA	TBA	TBA