



MEETING MINUTES
Adjunct Faculty Advisory Committee
Friday, July 17, 2009
3:00pm-5:00pm
Room 2C – Educational Services Building

Attendance:

Karen Acree	Liesl Dees	<i>Absent</i>	
Alyssa Brown	Debby Sawyer	<i>Michael Clark</i>	<i>Neil Fischer</i>
Georgia Cortez	Al Buyok	<i>Sharon Curtin</i>	<i>Jason Wentz</i>

I. Review & Approval of Meeting Minutes 2/6/09 Committee Members

- AFAC Members approved the minutes as distributed.

II. Mentoring Program Subcommittee Update AI/Committee Members

- *Attached Meeting Minutes Mentoring Program Subcommittee*

III. Next Steps-Rank & Promotion Initiative – *No Progress* AI/Committee Members

IV. Items of Discussion from Advisory Council Members Committee Members

- Previous Items

- a. Jason’s question: What is ratio of Adjunct Faculty teaching during the day v. evening? (Report Attached)
 1. Adjunct Faculty 33% teach in the a.m., 30% in the afternoon and 26% in the evening.
 2. 63% of all evening classes are taught by Adjunct Faculty.
 3. Spring semester is consistent with fall
 4. Expressed concern that member thought that there were more Adjunct Faculty teaching at night according to 2006 spring semester Action Project
 5. Would like to know the number of adjunct faculty compared to full time faculty.
 6. Gear the reports to better show the availability of times for Adjunct Faculty so that they could attend Adjunct Faculty functions
 7. Break the data down by schools
 8. Better market the CTX
 9. This is good information to make us aware of our population
 10. AI will look at and have Ron run some different reports
- b. Nurse on campus (AI Needs to talk to Dave Eppich)

V. New Items AI/Committee Members

- Feedback on Resource Fair
 - a. No evaluation form done last year
 - b. Eliminate: introduction of AFAC, instead have a table during the Resource Fair.
 - c. Eliminate AFAC Report – nothing new to report.
 - d. AI will still do Adjunct Faculty services update
 - e. Add more round tables but still keep chairs.



MEETING MINUTES

Adjunct Faculty Advisory Committee

Friday, July 17, 2009

3:00pm-5:00pm

Room 2C – Educational Services Building

- Feedback on Orientation for New Adjunct Faculty
 - a. Feedback from evaluations: majority agreed it was a good timing
 - b. Fill bags with information from the service providers for New Adjunct
 - c. Steer NEW Adjunct Faculty
 - d. ID's before start of orientation
 - e. Better signage – ceiling
 - f. Mention mentoring program
 - g. Identify the difference between the two: Resource Fair and the Orientation for NEW Adjunct Faculty
- Date for Learning Symposium – Saturday September 26th
 - a. Sooner date for tools to be used earlier in the semester
 - b. Suggested topics: Teaching older adults
 - c. Location will be at the CTX
- Adjunct Boot Camp (ABC's) Plan
 - a. Talked with Laura Kerr she will run a pilot in January.
- AFAC Retreat?
 - a. Members agree to have the retreat in the spring.

VI. Set Retreat Date

- Spring retreat in March

VII. Set Fall Meeting Dates

- Meet second Friday of the month the rest of the semester!

AI/Committee Members

VIII. Next Meeting

- August 14, 2009

AI/Committee Member