

**MICROCOMPUTER APPLICATIONS IN BUSINESS**  
**ASSOCIATE OF APPLIED SCIENCE DEGREE**  
**Catalog 2005-2007**

The Microcomputer Applications in Business degree program is intended to provide the student with a firm foundation in the use of personal computers in a business setting. The courses, selected from both the Business and Computer Science areas, are designed to complement one another and supply the background necessary for both entry-level employment and advancement opportunities. A grade of "C" or better must be earned in all courses. Students who have previously taken BUED 123 (for 2 credit hours) will have met the degree requirements for this program. AOAP 123 (3 credit hours) is the new requirement.

This degree program is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

			<b>Credit Hours</b>	<b>Grade</b>	
<b>1st Semester</b>					
___	BADM	114	Introduction to Business	3	_____
___	COSC	125	Business Microcomputer Applications	3	_____
___	ENGL	111	Freshman Composition	3	_____
___	MATH	115	Intermediate Algebra and Applications	4	_____
___	AOAP	123	Keyboarding I	3	_____
___	SPCH	110	Public Speaking	3	_____
				Total 19 credits	
<b>2<sup>nd</sup> Semester</b>					
___	ACCT	201	Fundamentals of Accounting I	4	_____
___	AOAP	210	Word Processing I	3	_____
___	COSC	185	Database Management Systems	3	_____
___	COSC	116	Spreadsheets	3	_____
___	ECON	252	Microeconomics	3	_____
				Total 16 credits	
<b>3<sup>rd</sup> Semester</b>					
___	ACCT	220	Accounting for Small Business	3	_____
___	AOAP	115	Practical Business Mathematics Procedures	3	_____
___	BADM	238	Leadership and Group Dynamics	3	_____
___	COSC	202	Web Development I	3	_____
___	COSC	190	Database Concepts and Principles	3	_____
___	COSC	223	Applications-Based Programming	3	_____
				Total 18 credits	
<b>4th Semester</b>					
___	AOAP	125	Human Relations	3	_____
___	BADM	246	Small Business Management	3	_____
___	COSC	214	Visual Basic I	3	_____
___	COSC	225	Information Systems Design	3	_____
___	COSC	203	Web Development II	3	_____
___	ENGL	218	Advanced Technical Composition	3	_____
				Total 18 credits	

**Total credit hours required for this degree is 71**