

## SAN JUAN COLLEGE - PTA PROGRAM SYLLABUS

---

**COURSE #:** PTAP 260  
**COURSE TITLE:** Seminar  
**# OF CREDITS:** 2

**CATALOG DESCRIPTION:** Study of career related topics including obtaining licensure and developing a career plan. Other topics include identifying abuse, neglect, and harassment, maintaining quality assurance, recognizing organizational structure, and understanding finances related to physical therapy. Review outcome assessment and PTA MACS.

**SEMESTER OFFERED:** Fall for on-campus program; Spring for online program  
**PREREQUISITES:** PTAP 140, PTAP 160

---

### COMMON STUDENT LEARNING OUTCOMES

**Upon successful completion of a San Juan College degree, the student will be able to:**

**LEARN (L)** - Students will actively and independently acquire, apply and adapt skills and knowledge to develop expertise and a broader understanding of the world as lifelong learners.

**THINK (T)** - Students will think analytically and creatively to explore ideas, make connections, draw conclusions, and solve problems.

**COMMUNICATE (C)** - Students will exchange ideas and information with clarity and originality in multiple contexts.

**INTEGRATE (I)** - Students will demonstrate proficiency in the use of technologies in the broadest sense related to their field of study.

**ACT (A)** - Students will act purposefully, reflectively, and respectfully in diverse and complex environments.

---

### GENERAL LEARNING OBJECTIVES

**Upon successful completion of the course, the student will be able to:**

1. Write and present a research topic based on current literature related to physical therapy.
2. Recognize types of inappropriate behaviors such as abuse, neglect, and harassment.
3. Assess quality assurance related to physical therapy care.
4. Recognize organizational structure related to physical therapy care.
5. Review finances related to physical therapy care.
6. Describe the use of the PTA MACS during clinical rotations.
7. Demonstrate an understanding of licensure requirements.
8. Develop a career plan.
9. Explain outcome assessment related to course content.
10. Practice generic abilities related to course content.
11. Describe basic concepts related to the *APTA Guide to Physical Therapist Practice*.

---

## SPECIFIC LEARNING OBJECTIVES

**Upon successful completion of the course, the student will be able to:**

1. Write and present a research topic based on current literature related to physical therapy.
  - 1a. Write a 5-10 page paper on a research topic based on current literature from a variety of sources. (L,T,C)
  - 1b. Present a research topic with a handout using software such as PowerPoint. (L,T,C)
2. Recognize types of inappropriate behaviors such as abuse, neglect, and harassment.
  - 2a. Define types of abuse or neglect such as physical, emotional, substance, and sexual. (L,T,C)
  - 2b. Differentiate between risk factors, common symptoms, and reporting processes. (L,T,C)
  - 2c. Evaluate strategies to avoid sexual harassment. (L,T,C)
3. Assess quality assurance related to physical therapy care.
  - 3a. Define productivity in terms of patient-related and non-patient related activities. (L,T,C)
  - 3b. Identify external review organizations that provide quality assurance. (L)
  - 3c. Describe the implications of poor resource management. (L,T,C)
4. Recognize organizational structure related to physical therapy care.
  - 4a. Evaluate the role and relationship of all employees on an organizational chart.
  - 4b. Describe informal and formal methods of communication in an organization.
  - 4c. Describe the effect an organization's culture and group dynamics on physical therapy care.
5. Review finances related to physical therapy care.
  - 5a. Describe the components of a budget for a physical therapy facility. (L,T,C)
  - 5b. Describe methods of payment for physical therapy services. (L,T,C)
  - 5c. Describe various coding systems. (L,T,C)
  - 5d. Relate an intervention to a billable code. (L,T)
  - 5e. Identify health care policies affecting patient care in various practice settings. (L)
  - 5f. List the intrinsic rewards of providing pro bono services. (L,T)
6. Describe the use of the PTA MACS during clinical rotations.
  - 6a. Demonstrate the use of the PTA MACS to document the successful completion of the clinical rotations. (L)
7. Demonstrate an understanding of licensure requirements.
  - 7a. Identify any license requirements and state regulations for physical therapy for the state where the student plans to seek employment as a PTA. (L)
  - 7b. Complete computerized mock license exams. (L,T,C,I,A)
8. Develop a career plan.
  - 8a. Write a cover letter and resume. (L,T,C)
  - 8b. Perform a mock interview identifying personal strengths and weaknesses. (L,T,C,I,A)
  - 8c. Develop a 5-year career plan identifying areas of continuing education and professional development such as becoming a clinical instructor. (L,T)
  - 8d. Identify community organizations, agencies, and advocacy groups that offer volunteer opportunities. (L)
9. Explain outcome assessment related to course content.
  - 9a. Identify equipment and resources necessary for discharge. (L)
  - 9b. Finalize a functional home exercise program including ADLs. (L,T,C,I,A)
  - 9c. Provide input to the supervising physical therapist about outcomes. (L,T,C)
10. Practice generic abilities related to course content. (*Generic Abilities adapted from the Physical Therapy Program, University of Wisconsin-Madison, May et al. Journal of Physical Therapy Education, 9:1, Spring, 1995.*)

- 10a. *Commitment to Learning* – Demonstrate the ability to self-assess, self-correct, and self-direct. Identify needs and sources of learning. Seek new knowledge and understanding. (L,T,C,I,A)
- 10b. *Interpersonal Skills* – Demonstrate the ability to interact effectively with patients, families, colleagues, other health care professionals, and the community. Demonstrate the ability to effectively deal with cultural and ethnic diversity issues. (L,T,C,I,A)
- 10c. *Communication Skills* – Demonstrate the ability to communicate effectively (i.e., speaking, body language, reading, writing, and listening) for a varied audiences and purposes. (L,T,C,I,A)
- 10d. *Effective Use of Time* – Demonstrate the ability to obtain maximum benefit from a minimum investment of time and resources. (L,T,C,I,A)
- 10e. *Use of Constructive Feedback* – Demonstrate the ability to identify sources and seek out feedback and to effectively use and provide feedback for improving personal interaction. (L,T,C,I,A)
- 10f. *Problem-Solving* – Demonstrate the ability to recognize and define problems, analyze data, develop and implement solutions, and evaluate outcomes. (L,T,C,I,A)
- 10g. *Professionalism* – Demonstrate the ability to exhibit appropriate professional conduct and to represent the profession effectively. (L,T,C,I,A)
- 10h. *Responsibility* – Demonstrate the ability to fulfill commitments and to be accountable for actions and outcomes. (L,T,C,I,A)
- 10i. *Critical Thinking* – Demonstrate the ability to question logically; to identify, generate, and evaluate elements of a logical argument; to recognize and differentiate facts, illusions, assumptions, and hidden assumptions; and to distinguish the relevant from the irrelevant. (L,T,C,I,A)
- 10j. *Stress Management* – Demonstrate the ability to identify sources of stress and to develop effective coping behaviors. (L,T,C,I,A)
- 11. Describe basic concepts related to the APTA *Guide to Physical Therapist Practice*.
- 11a. Integrate basic concepts presented in the APTA *Guide to Physical Therapist Practice* related to course content. (I)
- 11b. Identify the parameters of the scope of practice of the PTA related to course content. (L)

---

#### **ASSESSMENT TECHNIQUES USED BUT NOT LIMITED TO:**

1. Pre-Test and Post-Test.
2. Assignments.
3. Midterm Student Evaluations using Generic Abilities.

---

#### **ACCOMODATIONS STATEMENT**

Students who need accommodations (i.e., notetaker, interpreter, special seating, etc.) need to provide accommodation notices to the instructor. Students can contact the Students with Disabilities on Campus (SDOC) Coordinator in the Counseling Center, located in the Administration Building, to make arrangements and provide documentation in accordance with the Americans with Disabilities Act of 1990.

---

#### **ACADEMIC HONESTY RULES**

San Juan College expects all students to adhere to the Academic Honesty Rules as posted on our website, <http://www.sanjuancollege.edu/academichonesty>. All Health Sciences Programs have a responsibility to ensure enrolled students and graduates are safe, ethical and competent practitioners. To ensure professionalism, students and faculty must uphold and abide by college and program accreditation specific policies.

