

**Fall 2012**

Aug. 3	Fri.	Official Drop for Non-Payment at 12:00 p.m.
Aug. 6-9	Mon-Thur.	New Faculty Learning Academy
Aug. 15	Weds.	Faculty Return
Aug. 15	Weds.	Late Advised Registration
Aug. 15-17	Weds.-Fri.	Fall Convocation (Employees Only)
Aug. 17	Fri.	Last Day to Register for Classes Beginning on 8/20
Aug. 19	Sun.	Last Day to Drop for 100% Refund for ALL Full-Term Classes
Aug. 20	Mon.	First Day of Instruction
Aug. 20-Sept. 7	Mon.-Fri.	Drop Period for Full Term Classes-(No Grade Recorded on Transcript)
Sept. 1-2	Sat.-Sun.	No Classes Held
Sept. 3	Mon.	Labor Day-Campus Closed-No Classes Held
Sept. 7	Fri.	Deadline to Change from Credit to Audit or Audit to Credit for Full-Term Classes
Nov. 1	Thurs.	Deadline to Apply for Fall Graduation
Nov. 9	Fri.	Last Day to Completely Withdraw from Courses
Nov. 12	Mon.	Registration Begins: Continuing Degree Seeking Students (Spring 2013)
Nov. 19	Mon.	Registration Begins: All Continuing Students (Spring 2013)
Nov. 19-25	Mon.-Sun.	Thanksgiving Break-No Classes Held
Nov. 21-25	Weds.-Sun.	Thanksgiving Break-Campus Closed
Nov. 26	Mon.	Registration Begins: New and Transfer Students (Spring 2013)
Nov. 30	Fri.	Luminarias: Main Campus Closes at 5pm-No Evening Classes Held
Dec. 1	Sat.	Luminaria Display at 6:00 p.m. Main Campus Closed-No Classes Held All Day
Dec. 11	Tues.	Last Day of Instruction-Semester Ends
Dec. 12-13	Weds.-Thurs.	Grading Days-Faculty Duty Day (Full Duty Day)
Dec. 14	Fri.	Grades Due to Registrar's Office by 12pm (Faculty Duty Day)
Dec. 20-Jan. 2	Thurs.-Weds.	Winter Break-Campus Closed-No Classes Held

**Spring 2013**

Jan. 3	Thurs.	Staff Return
Jan. 3	Thurs.	Late Advised Registration
Jan. 4	Fri.	Official Drop for Non-Payment at 12:00 p.m.
Jan. 7	Mon.	Faculty Return
Jan. 7-8	Mon.-Tues.	Spring Convocation (Employees Only)
Jan. 8	Tues.	Last Day to Register for Classes Beginning January 9th
Jan. 8	Tues.	Last Day to Drop Full-Term Classes for 100% Refund
Jan. 9	Weds.	First Day of Instruction
Jan. 9-Jan. 29	Weds.-Tues.	Drop Period for Full Term Classes-(No Grade Recorded on Transcript)
Jan. 29	Tues.	Deadline to Change from Credit to Audit or Audit to Credit for Full-Term Classes
Feb. 15	Fri.	Deadline to Apply for Spring Graduation
Feb. 16-17	Sat.-Sun.	No Classes Held
Feb. 18	Mon.	President's Day-Campus Closed
Mar. 11-17	Mon.-Sun.	Spring Break-No Classes Held
Mar. 15	Fri.	Spring Holiday-Campus Closed
Apr. 5	Fri.	Last Day to Completely Withdraw from Courses
Apr. 8	Mon.	Registration Begins: Continuing Degree Seeking Students (Summer/Fall 2013)
Apr. 15	Mon.	Registration Begins: All Continuing Students (Summer/Fall 2013)
Apr. 22	Mon.	Registration Begins: New and Transfer Students (Summer/Fall 2013)
May 6	Mon.	Last Day of Instruction-Semester Ends
May 7-8	Tues.-Weds.	Grading Days-Faculty Duty Day (Full Duty Day)

May 9	Thurs.	Grades Due to Registrar's Office by 12:00 p.m. (Faculty Duty Day)
May 10	Fri.	Faculty Duty Day (1/2 Day only)
May 11	Sat.	Graduation-Faculty Duty Day (a.m. only)

**Summer 2013**

May 10	Fri.	Official Drop for Non-Payment at 12:00 p.m.
May 17	Fri.	Last Day to Register for 12 Week Classes
May 20	Mon.	First Day of Instruction
May 25-26	Sat.-Sun.	No Classes Held
May 27	Mon.	Memorial Day-Campus Closed-No Classes Held
May 20-June 7	Mon.-Fri.	Drop Period for Full Term Classes-(No Grade Recorded on Transcript)
June 7	Fri.	Deadline to Change from Credit to Audit or Audit to Credit for Full-Term Classes
June 14	Fri.	Deadline to apply for Summer Graduation
July 4	Thurs.	Independence Day-Campus Closed
Aug. 9	Fri.	Last Day of Instruction- Semester Ends
Aug. 12	Mon.	Grades Due to Registrar's Office by 12:00 p.m.

2013 Summer Sessions											
5/20/13-5/26/13	5/27/13-6/2/13	6/3/13-6/9/13	6/10/13-6/16/13	6/17/13-6/23/13	6/24/13-6/30/13	7/1/13-7/7/13	7/8/13-7/14/13	7/15/13-7/21/13	7/22/13-7/28/13	7/29/13-8/4/13	8/5/13-8/9/13
Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12
12 Week Session (12-A)											
6 Week Session (6-A)						6 Week Session (6-B)					
4 Week Session (4-A)				4 Week Session (4-B)				4 Week Session (4-C)			
8 Week Session (8-A)											
				8 Week Session (8-B)							
				6 Week Session (6-C)							

## Add/Drop Dates Calculation Chart

Course Duration	Add Period		Drop Period		
	Add Period Start Date	Add Period End Date	Drop Period Start Date	Last Day to Drop without a grade <i>Appx. 20%</i>	Last day to drop with a "W" grade <i>Appx. 75%</i>
1 week	1st Day of Class	1st Day of Class <i>*Exception*</i>	1st Day of Class	1st Day of Class	1st Day of Class
2 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	1st Day of Class	Day After Class Starts
3 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	1st Day of Class	Last Day of 2nd Week
4 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of First Week	Last Day of 3rd Week
5 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of First Week	Last Day of 4th Week
6 or 7 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of First Week	Last Day of 5th Week
8 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 2nd Week	Last Day of 6th Week
9 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 2nd Week	Last Day of 7th Week
10 or 11 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 2nd Week	Last Day of 8th Week
12 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 2nd Week	Last Day of 9th Week
13 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 3rd Week	Last Day of 10th Week
14 or 15 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 3rd Week	Last Day of 11th Week*
16 weeks	1st Day of Class	1st Business Day After Class Starts	1st Day of Class	Last Day of 3rd Week	Last Day of 12th Week

## Refund Calculation Charts

2012 Fall Refund Chart				
Course Length	Refund Rate Period			
	100%	75%	50%	0%
13-15 Weeks				
9-12 Weeks	Before 1 <sup>st</sup> day of class	Friday 1 <sup>st</sup> week of classes	Friday 2 <sup>nd</sup> week of classes	After Friday of 2 <sup>nd</sup> week
5-8 Weeks	Before 1 <sup>st</sup> day of class	N/A	Friday 2 <sup>nd</sup> week of classes	After Friday of 2 <sup>nd</sup> week
4 Weeks or Less	Before 1 <sup>st</sup> day of class	N/A	1 <sup>st</sup> Day of class	After 1 <sup>st</sup> Day of class

2013 Spring Refund Chart				
Course Length	Refund Rate Period			
	100%	75%	50%	0%
13-16 Weeks				
9-12 Weeks	Before 1 <sup>st</sup> day of class	Friday 1 <sup>st</sup> week of classes	Friday 2 <sup>nd</sup> week of classes	After Friday of 2 <sup>nd</sup> week
5-8 Weeks	Before 1 <sup>st</sup> day of class	N/A	Friday 2 <sup>nd</sup> week of classes	After Friday of 2 <sup>nd</sup> week
4 Weeks or Less	Before 1 <sup>st</sup> day of class	N/A	1 <sup>st</sup> Day of class	After 1 <sup>st</sup> Day of class

2013 Summer Refund Chart				
Course Length	Refund Rate Period			
	100%	75%	50%	0%
9-12 Weeks	Before 1 <sup>st</sup> day of class	Friday 1 <sup>st</sup> week of classes	Friday 2 <sup>nd</sup> week of classes	After Friday of 2 <sup>nd</sup> week
5-8 Weeks	Before 1 <sup>st</sup> day of class	N/A	Friday 2 <sup>nd</sup> week of classes	After Friday of 2 <sup>nd</sup> week
4 Weeks or Less	Before 1 <sup>st</sup> day of class	N/A	1 <sup>st</sup> Day of class	After 1 <sup>st</sup> Day of class