

HEALTH INFORMATION TECHNOLOGY
 Associate of Applied Science Degree
 Catalog 2010-2011

The HIT program is accredited by the Commission on Accreditation for Health Informatics and Information Management in collaboration with the American Health Information Management Association. Upon graduation, students are eligible to write the national certification exam; candidates who successfully pass this exam earn the professional credential of Registered Health Information Technician (RHIT).

This program is available by pre-selection only. Students may enroll in general education courses prior to admission to the program. A grade of "C" or better must be achieved in all HITP, and pre-requisite courses determined by Accuplacer scores. Students who fail to do so may be dropped from the program. All HITP courses must be taken in the following sequence, as determined by the Director or Health Information Technology Advisors.

Prerequisites			Credit Hours	Grade
___	COMM 111	Interpersonal Communication	3	_____
___	ENGL 111	Freshman Composition OR		
___	ENGL 118	Technical Composition	3	_____
___	ENGL 218	Advanced Technical Composition	3	_____
___	HITP 116	Computerized Business Applications	3	_____
___	MATH 114	Math for Health Careers OR	3	
___	MATH 115	Intermediate Algebra and Applications	(4)	_____
___	PSYC 120	Introduction to Psychology	<u>3</u>	_____
	Total		18-19	

Core Curriculum:

___	HITP 110	Medical Terminology	3	_____
___	HITP 112	Human Body: Structures & Functions	4	_____
___	HITP 120	Introduction to Health Information Technology	3	_____
___	HITP 130	Pathophysiology: HITP	3	_____
___	HITP 150	Legal and Ethical Issues in HIT	3	_____
___	HITP 160	Pharmacology and Laboratory Procedures	3	_____
___	HITP 170	Physician Coding (CPT-4)	3	_____
___	HITP 185	Computerized Medical Office	3	_____
___	HITP 200	Coding Classification Systems I	3	_____
___	HITP 210	Coding Classification Systems II	3	_____
___	HITP 230	Reimbursement Methodologies	3	_____
___	HITP 240	Health Data Analysis	4	_____
___	HITP 255	EHR & Advanced Medical Office Management	3	_____
___	HITP 260	Supervised Clinical Experience II	2	_____
___	HITP 270	HIT Seminar	1	_____
___	HITP 286	Effective Healthcare Supervisor	<u>3</u>	_____
	Total		44	

Elective: (Select one)

___	HITP 125	Introduction to Medical Practice Management	3	_____
___	HITP 140	Computers in Healthcare (HER Focus)	3	_____

Total Credit hours for this degree 65-66

HEALTH INFORMATION TECHNOLOGY PROGRAMS

Associate of Applied Science Degree

San Juan College offers programs designed to meet the increasing demands for well educated and professionally trained Health Information Technicians in health care agencies such as managed care organizations, ambulatory clinics, hospitals, physician and dental practices, long term care facilities, cancer centers, State Health Departments, and other organizations concerned with health information such as large insurance agencies, regional health information organizations and regulatory agencies.

These are one, two or three year programs, depending on full or part-time status, and are **selective majors**. Specific requirements must be met in order to declare HIT, MCB, or MT majors. All HITP courses are offered on-line for distance education purposes and the entire curriculum required to earn the AAS degree in Health Information Technology is available online. One MUST have access to a computer and internet access, DSL, or broadband preferred. San Juan College HIT Program is available to any qualified candidate who has access to the Internet. Some HITP courses may be offered only once a year; therefore, advisement for sequencing is required. Admission to the programs is on a first-qualified, first-served basis. Acceptance to the College is granted to most applicants and does not constitute nor guarantee admission to the Health Information Programs. Final approval to enroll in the programs is granted by the Director of Health Information Technology Programs. Enrollment is limited. Taking courses that apply to the HIT curriculums does not guarantee acceptance to the programs.

To be eligible the applicant must have:

High school diploma and minimum college GPA of 2.75. College GPA is based on a minimum of 12 non-remedial credits. All applicants must complete the SJC Accuplacer tests if fewer than 18 college credits have been earned, or if deemed necessary by advisor.

APPLICATION PROCEDURE

The Program Applications are done through the Health Information Technology Office located in the San Juan College 30th Street Center Annex. You may arrange for an interview with the Director of Health Information Technologies by phoning: 505-566-3597.

Program Entry:

1. Obtain the appropriate entry application for your chosen course of study from the HIT Office.
2. Complete the enrollment process at San Juan College Admissions and Records:
 - Declare HIT, MTRN, or MCB as your major
 - Submit the General Information Form
 - Request official transcripts from each school that you will use for transfer credits
 - Request evaluation of all non-San Juan College transcripts
 - Take the Accuplacer tests if required
3. Submit the completed application materials to the HIT Department:
 - Formal program entry application
 - Accuplacer placement test scores and/or transcripts documenting equivalent credit
 - Documentation of all prerequisites completed or in progress
 - Demonstrate digital literacy by providing results of assessment

Advanced Level Program Continuation:

As part of the mandatory academic advisement session held during the first semester of 100 Level HITP and MTRN courses, progress in the program will be reviewed. If in good standing, the intent to continue as a degree or certificate student will be documented in the Program student file. If necessary, any developmental/remedial or digital literary work required before advancement will also be documented.