

BUSINESS ADMINISTRATION
Certificate Programs
Catalog 2010-2011

The Management Certificate Program provides educational training to those seeking career opportunities in leadership, management, and supervision. The certificate can be earned in one semester and is fully transferable to the Associate of Applied Science Degree in Business Administration.

Note: A student must earn a "C" or higher in all courses in order to meet the requirements for this certificate.

MANAGEMENT CERTIFICATE

				Credit Hours	Grade
_____	BADM	134	Supervision OR		
_____	BADM	233	Principles of Management	3	_____
_____	BADM	238	Leadership and Group Dynamics	3	_____
_____	BADM	239	Human Resource Management	3	_____
_____	ENSB	265	Small Business Operations	3	_____

Total credit hours required for this certificate are 12

ENTREPRENEURSHIP CERTIFICATE

The Entrepreneurship Certificate Program provides educational training to those seeking career opportunities to develop small business ideas. The Entrepreneurship certificate can be earned in one semester and is transferable to the Associate of Applied Science Degree in Business Administration.

Note: A student must earn a "C" or higher in all courses in order to meet the requirements of this certificate.

_____	ACCT	201	Fundamentals of Accounting I OR	4	_____
_____	ACCT	220	Payroll Accounting*	(3)	_____
_____	BADM	134	Supervision	3	_____
_____	ENSB	150	Understanding Financial Statements	1	_____
_____	ENSB	265	Small Business Operations	3	_____
_____	ENSB	285	Entrepreneurship	3	_____

Total credit hours required for this certificate are 13-14

Note:

* Pre-requisite ACCT 201.