

Turning Equipment On

Turn on in any order:

1. Document Camera
2. Computer
3. VCR/DVD
4. Video Projector

Switching Between Sources:

(NOTE: Computer runs through Document Camera. Document Camera *must* be on to see Computer) – Sound controls are on the Video Projector remote. Audio follows video.

From Computer or Document Camera to VCR/DVD:

1. (To VCR) Switch Projector to "Video" with the "**Input**" button on the remote to the Projector.
2. (To DVD) With Projector on "Video," switch VCR/DVD Player to "DVD" with the "**VCR/DVD**" button on the front of the VCR/DVD Player

From VCR/DVD to Computer or Document Camera:

1. (To Document Camera) With Document Camera on "Internal," switch Video Projector to "Computer" with the "**Input**" button on the remote to the Projector.
2. (To Computer) With Projector on "Computer," switch Document Camera to "Ext 1" with the "**Int/Ext**" button on the front of the Document Camera.

Turning Equipment Off

Turn off in any order:

1. Video Projector
2. VCR/DVD
3. Computer
4. Document Camera

In case of emergency, call Media Services at x3295.