

Turning Equipment On

Turn on in any order:

1. Document Camera
2. Computer
3. Video Projector
4. Sound Amplifier/Speakers

Switching Between Sources:

(NOTE: Computer runs through Document Camera. Document Camera *must* be on to see Computer)

From Computer to Document Camera:

1. (To Document Camera) With Projector on “Computer,” switch Document Camera to “*Internal*” with the “**Int/Ext**” button on the front of the Document Camera. (default setting when starting up Document Camera)
2. (To Computer) With Projector on “Computer,” switch Document Camera to “Ext 1” with the “**Int/Ext**” button on the front of the Document Camera.

Turning Equipment Off

Turn off in any order:

1. Sound Amplifier
2. Video Projector
3. Computer
4. Document Camera

In case of emergency, call Media Services at x3295.