

SECTION: San Juan College Board

POLICY TOPIC: Board Code of Ethics

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I. Board Member Code of Ethics

As a member of the San Juan College Board, it is each member's duty and responsibility to:

- A. Devote time, thought, and study to the duties and responsibilities of a member of the Board to render effective and creditable service.
- B. Work with my fellow Board members in a spirit of harmony and cooperation in spite of differences of opinion that arise during vigorous debates of points of issue.
- C. Base personal decision upon all available facts in each situation; vote honest conviction in every case, unswayed by partisan bias of any kind; and therefore, abide by and uphold the final majority decision of the Board.
- D. Remember at all times that each individual has no legal authority outside the meetings of the Board, and conduct relationships with the College staff, the local citizenry, and all media of communication on the basis of this fact. Recognize any conflict of interest both in appearance and fact regarding decisions made by the College and announce said interest prior to Board discussion. Refrain from voting in cases when a conflict of interest may occur.
- E. Resist every temptation and outside pressure to use the position as a Board member to benefit either any individual or agency apart from the total interest of the College.
- F. Recognize that it is as important for the Board to understand the educational program of the College as a comprehensive community college, as it is to plan for the business of College operation.
- G. Bear in mind under all circumstances that the primary function of the Board as prescribed by law is to establish the policies by which the College is to be administered, but that the administration of the educational program and the conduct of the College business shall be left to the employed President of the

College and his/her staff.

- H. Support the employment of those persons best qualified to serve as College staff and make every effort to ascertain that all employees are properly remunerated for their services, and that they are dealt with fairly in the performance of their duties.
- I. Welcome and encourage active participation by citizens, organizations, and the media of communication in the College's service area with respect to establishing policy on current College operation and proposed future developments.
- J. Strive step by step toward ideal conditions for the most effective College Board service to my community, in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and the perpetuation of our representative democracy.

