

SOCI-280 Cooperative Education 1-9 cr.

Cooperative Education is a planned instructional program designed to enhance the student's learning experience by coordinating actual on-the-job training related to his/her curriculum with classroom work. Individualized learning objectives will be developed that are measurable and observable. The student will be evaluated jointly by the college personnel and employer. Prerequisites: SOCI 110, ENGL 111, RDNG 113 or APRD 081+.

SOCI-295/299 SPTO: (Special Topics) 1-3 cr.

Special or specific topic course to meet the needs of students. Topics and credits are announced in the Schedule of Classes. These courses may be used as electives for Associate degree requirements. May be repeated one or more times for additional credit. No more than 6 credits of special topic courses can be used toward a degree.

SPANISH**SPAN-105 SPIN: (Special Interest) 1-3 cr.**

Course is designed to address a variety of subjects required to meet the needs of lifelong learning students. Not available for transfer nor applicable as an elective.

SPAN-111 Elementary Spanish I 4 cr.

The purpose of this beginning class is to develop listening, speaking, reading and writing skills to communicate at a basic level. The course will use a communicative approach to cover the fundamentals of basic vocabulary, grammar, conversation and culture. Prerequisites: APEN 40+ and APRD 39+ or Permission of instructor. Semester offered: Fall, Spring and Summer.

SPAN-112 Elementary Spanish II 4 cr.

Continuation of SPAN 111, Elementary Spanish I. Prerequisites: SPAN 111 or Permission of instructor. Semester offered: Fall and Spring.

SPAN-211 Intermediate Spanish I 3 cr.

This course is designed to further develop listening, speaking, reading and writing skills in Spanish at an intermediate level. The course will use a communicative approach to reinforce and expand the students' working knowledge of vocabulary, grammar, and culture. Prerequisite: SPAN 112 or Permission of instructor. Semester offered: On Demand.

SPAN-212 Intermediate Spanish II 3 cr.

Continuation of Intermediate Spanish I. Prerequisites: SPAN 211 or equivalent or Permission of instructor. Semester offered: On Demand.

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SPEECH**SPCH-105 SPIN: (Special Interest) 1-3 cr.**

Course is designed to address a variety of subjects required to meet the needs of lifelong learning students. Not available for transfer nor applicable as an elective.

SPCH-110 Public Speaking 3 cr.

The purpose of this class is to develop students' public speaking skills so that they can become more confident and effective speakers. Students will write and present both persuasive and informative speeches. Corequisites: RDNG 095 and ENGL 095. Semester offered: Fall, Spring and Summer. [NM Common Course Number COMM 1113, Area I; Communications]

SPCH-111 Interpersonal Communication 3 cr.

This course is designed to increase student's awareness of the role that interpersonal communication plays in creating and maintaining personal and professional relationships. Emphasis of instruction is on improving one-to-one communication skills. Topics include self-concept, perception, non-verbal communication, listening, feedback, and effective use of language. Corequisites: RDNG 095. Semester offered: Fall, Spring and Summer. [NM Common Course Number COMM 1213, Area I; Communications]

SPCH-120 Business and Professional Communication 3 cr.

This course develops the interpersonal, small group, and public communication skills most useful in business and professional organizations. Corequisite: RDNG 095. Semester offered: Spring of even numbered years.

SPCH-225 Small Group Communication 3 cr.

Teamwork is an increasingly important concept in today's work place. Students in this course will learn to effectively interact in teams by studying the following small group communication phenomena: group roles; group norms; leadership; group decision-making; and problem-solving. Students will be expected to apply textbook and lecture material to an extensive group project. Semester offered: Fall even numbered years.

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SURGICAL TECHNOLOGY**SURG-110 Introduction to Surgical Technology 6 cr.**

Students will learn tasks and responsibilities of the surgical technologist. They will learn the practice of sterile technique, surgical scrub, gown and gloving, patient positioning, draping and surgical prep on patients, the practice of standard precautions in the O.R. When they are finished with this class they will know how to set-up cases, open sterile supplies, perform counts, and pass instruments. Practicum work will