
TRANSFER PROGRAMS

Associate of Arts and Associate of Science Degree Programs For students who intend to continue their education at a four-year degree granting institution

Associate of Arts Degree (Liberal Arts) General Education Transfer Certificate

Transfer among New Mexico Higher Education Institutions

To facilitate transfer of students and course credits among New Mexico's colleges and universities, the state's public institutions of higher education are required to accept in transfer courses taken within approved modules of lower-division course work and apply them toward degree requirements. Several transfer guides have been developed through collaboration of New Mexico's public postsecondary institutions, consistent with requirements of state law (21-1B, NMSA 1978). Students enrolling for first-year or second-year study at a New Mexico institution and wishing to prepare for possible transfer into a degree program at another institution are advised to take these courses during their freshman and sophomore years.

Student Responsibility

New Mexico's colleges and universities have collaborated to produce guides to assist students who plan to transfer before completing a program of study. Course modules are designed to help students select courses carefully so that they may transfer with little or no loss of credit. However, planning for effective transfer with maximum efficiency is ultimately the student's responsibility. Responsible transfer planning includes early and regular consultation with the intended degree-granting institution to assure that all pre-transfer coursework will meet the requirements of the desired degree.

Transferable Lower-Division General Education Common Core

Students enrolling for first-year study who have not yet selected either an academic focus or the institution where they wish to graduate are advised to take courses during their freshman year outlined in the Lower Division General Education Common Core. For students enrolled at any public institution in New Mexico, the following courses are guaranteed to transfer to any other New Mexico public college or university, and apply toward associate and baccalaureate degree program requirements. Students should consult advisors at their current institutions regarding which specific courses fit these categories. Students preparing for careers in engineering, health sciences, or other profession-related fields are advised that some of this coursework may not transfer toward general education requirements but in most cases will apply toward elective requirements.

General Education Requirements (Transfer Certificate)

35 credits

Area I: Communications

9-10 credits

Freshman Composition (ENGL 111)

3

Advanced Composition (ENGL 211)

3

Oral Communication (SPCH 110, 111)

3

Area II: Mathematics (appropriate to transfer major)

select 3-5 credits

Conceptual Mathematics (MATH 130)

3

College Algebra (MATH 185)

3

Trigonometry (Math 180)

3

Calculus I (MATH 188)

3

Area III: Laboratory Science (appropriate to transfer major) select two from the following	8
Students may choose courses from one or more disciplines.	
General Biology, with laboratory (BIOL 121, 122)	4-8
General Chemistry, with laboratory (CHEM 110, 111, 112)	4-8
General Physics, with laboratory (PHYS 211, 212, 215, 216)	4-8
Geology/Earth Science, with laboratory (GEOL 110, 111)	4-8

Area IV: Social/Behavioral Science	select 6-9 credits
Minimum of 6 credits, must have 15 credits total between this area and Humanities and Fine Arts.	
Economics (ECON 251, 252)	3
Political Science (POLS 110, 250)	3
Introduction to Psychology (PSYC 120)	3
Sociology (SOCL 110, 210, 215)	3
Anthropology (ANTH 110, 210, 255)	3
Human Geography (GEOG 145)	3

Area V: Humanities and Fine Arts	select 6-9 credits
Minimum of 6 credits, must have 15 credits total between this area and Social/Behavioral Science.	
History (HIST 121, 122, 211, 212)	3
Philosophy (PHIL 110, 115)	3
Humanities (HUMA 210, 211)	3
Literature (ENGL 251, 252, 261, 262, 245, 230, 235)	3
Orientation in Art (ARTS 110)	3
Music (MUSI 110, 111, 112, 114, 115, 130 OR 131)	3
Theatre (THEA 110, 120)	3

Total Credits 35

Additional Requirements for Associate's Degrees:

Physical Education or Dance: Minimum of two credits in activity courses.
OR OLER 140, 155, 157, 161, 165, 171, 173, or 174

2 credits

Fine Arts: One course in applied fine arts from the following subjects: arts, theatre, creative writing, music, and photography or three one-hour applied MUSI classes.

3 credits

Sciences: One general science from a subject area not used to fulfill the laboratory science requirement, i.e. anthropology (ANTH 211-Biological Anthropology, astronomy, biology, chemistry, computer science, geology, and physics. The following applied computer courses will not meet this requirement: COSC 116, 125, 135, 185, 214, 216, 223 and 225.

3 credits

Social and Behavioral Science: One additional course from the following subjects: anthropology, economics, geography, political science, psychology, and sociology.

3 credits

Electives: (20 credit hours) Any course numbered 110 and above. Students transferring to four year schools should carefully consult with their advisors for appropriate classes that can transfer for a specific major to their intended transfer institution.

20 credits

Total Credits 31

*Certain profession-related programs, such as engineering and nursing, may be exempt from the requirement that they apply all 35 semester hours of credit toward general education or major requirements, but the remaining work will be accepted as elective credits. There are also special requirements for education majors.

Lower Division 64-hour Transfer Modules

Students who have selected a field of study but have not yet selected the college or university where they wish to earn their baccalaureate degree are advised to take courses during their freshman and sophomore years outlined in one of the Lower-Division 64-hour Transfer Modules. For students enrolled at any public institution in New Mexico, these courses are guaranteed to transfer to any New Mexico university and apply toward bachelor's degree program requirements. Students should consult advisors at their current institutions regarding which specific classes fit these categories. Lower-division transfer modules presently exist for: Business, Engineering, Biological Sciences, Teacher Education, Physical Sciences, Social and Behavioral Sciences, and Early Childhood Education.

Modules for additional areas of study are being developed. Copies of these transfer modules may be obtained from the registrar's office.

Inter-Institutional Transfer Guides and Catalogs

Students who have selected a field of study and/or the institution where they wish to graduate are advised to consult the transfer guide or catalog for that institution for more current and detailed advice to guide their course selection.

Complaint Procedure for Transfer Students

All New Mexico public post-secondary institutions are required to establish policies and practices for receiving and resolving complaints from students or from other complainants regarding the transfer of coursework from other public institutions in the state. A copy of the complaint policy may be obtained from the New Mexico Higher Education Department, 1068 Cerrillos Road, Santa Fe, NM 87505-1650, (505) 476-6500 (www.hed.state.nm.us).

Transferring From San Juan College to another State-Supported Institution in New Mexico

In accordance with policies established by the New Mexico Higher Education Department, designated general education core courses successfully completed at any regionally accredited public institution of higher education in New Mexico are guaranteed to transfer to any New Mexico public institution.

The core matrix of approved courses guaranteed to transfer and meet general education requirements of any New Mexico college or university can be found on the New Mexico Higher Education Department website at <http://hed.state.nm.us>. Click on the "Colleges and Universities" link, then "Transferring Credits" for a listing of courses by institution, under each of the five general education areas.

The course prefix and number that appear in parentheses next to many of the institutions' internal course prefixes and numbers is the New Mexico Common Course Number. This is a four alpha/four numeric set of uniform course designations that serve as a single reference point for courses taught throughout the state that share substantially equivalent content. Courses bearing this designation are part of a statewide equivalence table that cross references the institutional course and number with the universal "**common course number**" creating an easy one-to-one match.

Students may find details on the New Mexico Common Course Number on page 19-20 in this catalog or on the SJC website, www.sanjuacollege.edu.