

HITP-200 Coding Classification Systems I 3 cr.

A study of nomenclatures and classification systems with emphasis on the most recent revisions of ICD-9-CM. Students will study the ICD-9-CM and CPT-4 coding conventions and principles. These skills are then applied to the coding of multi-specialty medical records. Prerequisites: Completion of all 100-level HIT courses.

HITP-210 Coding Classification Systems II 3 cr.

This course is a study of ICD-9-CM and CPT-4 in coding of source documents/charts, inpatient and outpatient. Learners will apply skills to the coding of multi-specialty medical records and case studies utilizing ICD-9-CM, CPT-4, and HCPCS Level II coding systems. Prerequisite: HITP 200.

HITP-230 Reimbursement Methodologies 3 cr.

This course will include a detailed study of health care reimbursement issues. Included will be the basic instructions for filing various types of insurance. Prerequisites: COSC 125, HITP 170, MATH 114.

HITP-240 Health Data Analysis 4 cr.

This course covers the practical applications of health information management concepts as they apply to health record systems and the health care industry. In addition, this course will cover the analysis of data collection and retrieval and the computation of hospital statistical data. Prerequisites: MATH 114, COSC 125, HITP 120.

HITP-255 Electronic Health Records and Advanced Medical Management 3 cr.

This course is designed to address changes in the HIM industry relative to its migration to wide-scale adoption of the EHR. Students will work interactively with EHR software and learn some of the advanced functions of medical office software and obtain a basic understanding of the Boolean logic functions required to create accurate data queries. Prerequisite: COSC 125, HITP 120, HITP 140, HITP 185.

HITP-260 Supervised Clinical Experience II 2 cr.

This course provides for a supervised professional practice learning experience in a health care facility. Students will be assigned specific professional practice projects to be completed at the site and will participate in management and administrative activities. This is an unpaid work experience requiring 90 hours of participation in 15 weeks. Prerequisite: HITP 210.

HITP-270 HIT Seminar 1 cr.

Prospective HIT graduates meet at arranged times to share clinical experiences and to prepare for the AHIMA certification exam for RHIT. Job interview skills and resume writing will be emphasized. Prerequisites: Candidate for graduation and completion of all HITP classroom courses.

HITP-286 The Effective HC Supervisor 3 cr.

Course designed to help the medical practice supervisor develop management strategies and techniques. Students will apply course material using relevant real-world case studies and exercises. Prerequisites: HITP 120 or HITP 125.

HISTORY**HIST-121 Western Civilization to 1700 3 cr.**

Examines the intellectual, social, economic, cultural, and political evolution of Western Civilization from the origins of the humanity to 1700. Prerequisites: ENGL 099, RDNG 095. Semester offered: Fall, Spring and Summer. [NM Common Course Number HIST 1053, Area V: Humanities/Fine Arts Core]

HIST-122 Western Civilization from 1700 3 cr.

Examines the intellectual, social, economic, cultural, and political evolution of Western Civilization Since 1700. Prerequisites: ENGL 099, RDNG 095. Semester offered: Fall, Spring and Summer. [NM Common Course Number HIST 1063, Area V: Humanities/Fine Arts Core]

HIST-211 U.S. History to 1865 3 cr.

Introduces students to the history of the United States from its beginnings to the end of the Civil War. It focuses on the central themes and issues while examining the political, economic, social, intellectual and cultural developments of the era. Prerequisite: RDNG 113. Corequisite: ENGL 111 or permission of instructor. Semester offered: Fall, Spring and Summer. [NM Common Course Number HIST 1113, Area V: Humanities/Fine Arts Core]

HIST-212 U.S. History From 1865 3 cr.

Introduces students to the history of the United States from the end of the Civil War to the present. It focuses on the central themes and issues while examining the political, economic, social, intellectual and cultural developments of the era. Prerequisite: RDNG 113. Corequisite: ENGL 111 or permission of instructor. Semester offered: Fall, Spring and Summer. [NM Common Course Number HIST 1123, Area V: Humanities/Fine Arts Core]

HIST-221 Colonial Latin America 3 cr.

Examines the major civilizations of pre-conquest Central and South America, the Spanish and Portuguese Conquests, and the colonial history of Latin America to the completion of the independence movements of the early 19th century. Prerequisite: RDNG 113. Corequisites: ENGL 111 or permission of instructor. Semester offered: Fall, even years.

HIST-222 Modern Latin America 3 cr.

Examines the nation building process of Latin America following independence in the early 19th century to the present. Latin America will be investigated in the context of the larger world community. Prerequisite: RDNG 113. Corequisites: ENGL 111 or permission of instructor. Semester offered: Spring. Odd Years.

HIST-260 New Mexico History 3 cr.

Examines the history of New Mexico from the earliest times to the present, concentrating on the political, economic, social, and cultural changes that have occurred. Prerequisite: RNDG 113. Corequisites: ENGL 111 or permission of instructor. Semester offered: Fall, Spring and Summer. [NM Common Course Number HIST 2113, Area V: Humanities/Fine Arts Core]

HIST-270 Native American History 3 cr.
 Introduces the history of Native peoples of North America from the earliest times to the present. The course will examine cultural change, the interaction of native groups with each other and especially with European peoples. Prerequisite: RDNG 113. Corequisites: ENGL 111 or permission of instructor. Semester offered: Fall, even years.

HIST-272 Navajo History 3 cr.
 Introduces the history of the Navajo with supporting ethnographic material. The course begins with the entrance of the Diné into the Southwest and continues to the present, with a concentration on the 20th century political and economic development. Offered in collaboration with Diné College (NIS 211). Prerequisites: ENGL 099 and RDNG 095. Semester offered: Spring, even years.

HIST-274 Federal Indian Policy 3 cr.
 Examines the history of the legal and political relationships between the United States federal government and the various Native American tribes. Prerequisite: RDNG 113. Corequisites: ENGL 111 or permission of instructor. Semester offered: Spring, odd years.

HORTICULTURE IN A XERIC ENVIRONMENT

HORT-110 Introduction to Xeriscape Principles 3 cr.
 Scientific exploration into the components of xeriscape principles and practices. It includes plant identification and mechanisms, landscape design, construction, and maintenance, plant selection, and mulching.

HORT-115 Ornamental Xeric Plant Identification 4 cr.
 Seeks to expose students to native and drought tolerant ornamental landscape plants. Plants covered in this course will include a study of woody plant material (trees, shrubs and vines), and herbaceous plant material (annual and perennial flowers). Identification methods will reinforce plants covered in the course. At the end of the course, students will have learned to identify economically important native and drought adapted plant material for use in xeric landscape designs.

HORT-121 Horticulture Techniques I 3 cr.
 Introduction to basic ornamental horticulture. Topics include introductory plant science, nutritional requirements, plant pathology, entomology, propagation techniques, and basic horticultural skills.

HORT-122 Horticulture Techniques II 3 cr.
 An extension of HORT-121, Horticulture Techniques II will introduce pruning techniques, soil science, groundcover and turf grass science, and plant identification focusing on xeric and native plants and invasive plant species.

HORT-130 Xeriscape Design and Maintenance 4 cr.
 Examines landscape design principles with emphasis on water and energy conservation. Topics explore plant combination theory and xeriscape irrigation techniques, installation, and maintenance. Students will complete a landscape design using xeriscape principles.

HORT-220 Irrigation Principles and Design 3 cr.
 Wise water use includes proper irrigation design, installation, use and maintenance with focus on using weather-based approach, proper use of electronic irrigation devices and aids.

HORT-230 Diagnosing Plant Disorders 4 cr.
 This class focuses on plant pathology, entomology, plant nutrition disorders, and weed science with an emphasis on non-pesticide prevention and treatment.

HORT-280 Xeriscape Special Problems 4 cr.
 Required hands-on team project provides an opportunity for students to apply the resource-conserving urban landscape skills developed during the program. Projects will include but are not limited to establishment and maintenance of the San Juan College Xeric and Native Display Garden, other local display gardens especially in conjunction with City Parks and Recreation Department, and establishment of San Juan College nature trail.

HORT-285 Cooperative Education 1-6 cr.
 Off-campus work experience provides more opportunity for applying techniques developed during the course of the program. This course provides the opportunity to interact with a commercial, municipal, or service organization. Emphasis is placed on applying xeric landscape principals including design, plant and ground cover choices rather than traditional landscape techniques.

HUMAN SERVICES

HMSV-111 Intro to Human Services 3 cr.
 An overview of the caregivers, the delivery systems, and the types of services provided within the field of Human Services, with particular emphasis on the development of the field and the roles and functions performed. Service learning required. Prerequisites: APEN 070+ or ENGL 095; APRD 058+ or RDNG 095. Semester offered: Fall and Spring.

HMSV-112 Principles of Interviewing 3 cr.
 Provides basic knowledge of the interviewing process with emphasis on developing interviewing skills. The student will develop an awareness of ways in which the interviewer's background, attitudes, and behaviors influence the interview. Videotaped class interviews will provide material for discussion and critique. Prerequisites: HMSV 111 or HMSV 220; APEN 070+ or APRD 058+. Semester offered: Fall, Spring.

HMSV-115 Group Dynamics 3 cr.
 Drawing on both theoretical and observer-participation models, the student will explore various relationships as they develop in one-on-one, small group, and large group settings. Prerequisites: HMSV 111 or HMSV 220; APEN 070+ or APRD 058+. Semester offered: Fall and Spring.

HMSV-150 K.I.D.S. Mentorship 3 cr.
 K.I.D.S., an acronym for Course in Drug Sensitivity, is intended for students interested in the human services field from a participatory perspective. Students will be trained as mentors for at-risk youth at the K-12 level. Service learning also required. Prerequisites: HMSV 111 or HMSV 220; APEN 070+ or APRD 058+. Semester offered: On Demand.