

FIRE 240	Firefighter I Skills Lab	(4)					
FIRE 242	Firefighter II Skills Lab	(4)					
FIRE 246	Firefighting Equipment and Apparatus Lab	(4)					
FIRE 248	Basic Fire Lab	(1)					
FIRE 252	Incident Safety Officer	(1)		1	1		
FIRE 255	Firefighter Safety - Save Your Own	(2)		2			
FIRE 261	Fire Service Strategy and Tactics	(1)		1			
FIRE 262	Fire Officer I	(3)		3			
FIRE 265	Fire Officer II	(3)					
FIRE 268	Initial Attack incident Commander S-200	(1)					1
FIRE 272	Swift Water Rescue	(2)				2	
FIRE 273	Advanced Swift Water Rescue Technician	(2)				2	
FIRE 274	Confined Space Rescue	(2)				2	
FIRE 275	Confined Space for the Rescue Technician	(1)					
FIRE 276	Advanced Vehicle Extrication	(1)				1	
FIRE 278	Trench Rescue	(1)				1	
FIRE 280	Firefighting Career Internship	(4)					
FIRE 281	Portable Pumps and Water Use S-211	(1)					1
FIRE 282	Wildland Chainsaws S-212	(2)					2
FIRE 283	Fire Operations in Wildland/Urban Interface S-215	(2)					2
FIRE 284	Driving for the Wildland Fire Service S-216	(2)					2
FIRE 285	Crew Boss S-230	(1)					1
FIRE 286	Engine Boss S-231	(1)					1
FIRE 287	Wildland Ignition Specialist S-234	(2)					2
FIRE 288	Interagency Business Management S-260	(1)					1
FIRE 289	Basic Air Operations S-270	(1)					1
	<b>Total</b>	<b>13</b>	<b>0</b>	<b>14</b>	<b>3</b>	<b>8</b>	<b>15</b>
	<b>Total Credits</b>	<b>66</b>	<b>32</b>	<b>46</b>	<b>22</b>	<b>15</b>	<b>17</b>

Due to student contact hour requirements, similarly titled classes from other institutions will not be acceptable to substitute in this program unless specifically reviewed and approved for substitution.

## HEALTH INFORMATION TECHNOLOGY

### Associate of Applied Science Degree

The Health Information Technology (HIT) program is accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIM) in collaboration with the American Health Information Management Association (AHIMA). Students who complete the AAS in Health Information Technology (HIT) will be eligible to take the AHIMA Registered Health Information Technician (RHIT) exam.

HIT is a selective major. Specific requirements must be met in order to declare a HIT major. For additional information contact the Health Information Technology Department.

A limited number of students will be admitted each semester. Acceptance to the college does not constitute nor guarantee admission to the HIT program. Taking prerequisite courses for the HIT program does not guarantee admission to the program; enrollment is limited.

All courses are only offered online. Students must have access to a computer and the Internet (DSL or cable recommended). Once admitted to the program, students must complete all coursework for the AAS degree program within 3 years. Students must complete each course in the curriculum with a C or better and maintain an overall minimum GPA of 2.75. Courses may be repeated once, for a total of two attempts. Failure to meet these requirements will result in the student being dropped from the program.

#### Eligibility:

- All prerequisite courses completed. Must earn a C or higher.
- Achieved a minimum college cumulative GPA of 2.75.
- Taken the Accuplacer exam (if applicable) and accepted as a SJC student.
- Submitted a completed HIT program application. A new application is required if reapplying.

#### Application Procedure:

- Complete the program application online.

#### Application Deadlines:

<b>July 1</b>	To be considered for Fall admission
<b>November 1</b>	To be considered for Spring admission
<b>April 1</b>	To be considered for Summer admission

The online application must be completed and submitted prior to these deadlines. The application can be found at <https://www.sanjuancollege.edu/pages/2206.asp>

- Declare HIT as your major (SJC Admissions and Records).

Students who are admitted to the program will be contacted by the HIT Office. Students must meet in person or via telephone or email with a program advisor to develop a program plan. The program advisor will also assist students with registration for classes. Students who are not admitted to the program will be sent a letter from the HIT Office. Students may reapply the following semester; however, in order to be reconsidered for admission a new application must be submitted. It is recommended that you speak to the HIT program director prior to reapplying.

Prerequisites		Credits
HITP 110	Medical Terminology	3
HITP 116	Computerized Business Applications	3
ENGL 111	Freshman Composition <b>OR</b>	
ENGL 118	Technical Composition	3
ENGL 218	Advanced Technical Composition	3
MATH 114	Math for Health Careers <b>OR</b>	3
MATH 115	Intermediate Algebra and Applications	(4)
PSYC 120	Introduction to Psychology	3
COMM 111	Interpersonal Communication	3
	<b>Total</b>	<b>21-22</b>
Core Curriculum		Credits
HITP 112	Human Body: Structures & Functions	4
HITP 120	Introduction to Health Information Technology	3
HITP 130	Pathophysiology: HITP	3
HITP 140	Computers in Health Care	3

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HITP 150	Legal & Ethical Issues in HIT	3
HITP 160	Pharmacology & Laboratory Procedures	3
HITP 170	Physician Coding (CPT-4)	3
HITP 185	Computerized Medical Office	3
HITP 200	Coding Classification Systems I	3
HITP 210	Coding Classification Systems II (Coding Focus)	3
HITP 230	Reimbursement Methodologies	3
HITP 240	Health Data Analysis	4
HITP 255	Electronic Health Records	3
HITP 262	Professional practice Experience Coding (30 hrs)	1
HITP 264	Professional Practice Experience HIT (60 hrs)	2
HITP 270	HIT Seminar	1
HITP 286	Effective Healthcare Supervisor	3
	<b>Total</b>	<b>48</b>
	<b>Total Credits</b>	<b>69-70</b>

## HEALTH INFORMATION TECHNOLOGY

### Medical Insurance Coder/Biller Certificate

Students who complete the Certificate in Medical Insurance Coder/Biller will be eligible to take the American Health Information Management Association's (AHIMA) Certificate Coding Associate (CCA) exam.

Medical Insurance Coder/Biller is a selective certificate program. Specific requirements must be met in order to enter this program. For additional information contact the Health Information Technology Department.

A limited number of students will be admitted each semester. Acceptance to the college does not constitute nor guarantee admission to the Medical Insurance Coder/Biller program. Taking prerequisite courses for the Medical Insurance Coder/Biller program does not guarantee admission to the program; enrollment is limited.

All courses are offered only online. Students must have access to a computer and the Internet (DSL or cable recommended). Once admitted to the program, all coursework for the certificate program must be completed within 2 years. Students must complete each course in the curriculum with a C or better and maintain an overall minimum GPA of 2.75. Courses may be repeated once, for a total of two attempts. Failure to meet these requirements will result in the student being dropped from the program.

#### Eligibility:

- All prerequisite courses completed. Must earn a C or higher.
- Achieved a minimum college cumulative GPA of 2.75.
- Taken the Accuplacer exam (if applicable) and accepted as a SJC student.
- Submitted a completed Medical Insurance Coder/Biller program application. A new application is required if reapplying.

#### Application Procedure:

- Complete the program application online.

#### Application Deadlines:

<b>July 1</b>	To be considered for Fall admission
<b>November 1</b>	To be considered for Spring admission
<b>April 1</b>	To be considered for Summer admission

The online application must be completed and submitted prior to these deadlines. The application can be found at <https://www.sanjuancollege.edu/pages/2206.asp>

- Declare Medical Insurance Coder/Biller as your major (SJC Admissions and Records).

Students who are admitted to the program will be contacted by the HIT Office. Students must meet in person or via telephone or email with a program advisor to develop a program plan. The program advisor will also assist students with registration for classes. Students who are not admitted to the program will be sent a letter from the HIT Office. Students may reapply the following semester; however, in order to be reconsidered for admission a new application must be submitted. It is recommended that you speak to the HIT program director prior to reapplying.

<b>Prerequisites</b>		<b>Credits</b>
HITP 110	Medical Terminology	3
HITP 116	Computerized Business Applications	3
	<b>Total</b>	<b>6</b>
<b>Core Curriculum</b>		<b>Credits</b>
HITP 112	Human Body: Structures & Functions	4
HITP 125	Intro to Medical Practice Management	3
HITP 130	Pathophysiology: HITP	3
HITP 140	Computers in Health Care	3
HITP 160	Pharmacology & Laboratory Procedures	3
HITP 170	Physician Coding (CPT-4)	3
HITP 185	Computerized Medical Office	3
HITP 200	Coding Classification Systems I	3
HITP 210	Coding Classification Systems II	3
HITP 230	Reimbursement Methodologies	3
HITP 262	Professional practice Experience Coding (30 hrs)	1
HITP 272	Coding Seminar	1
	<b>Total</b>	<b>33</b>
	<b>Total Credits</b>	<b>39</b>

## HORTICULTURE IN A XERIC ENVIRONMENT

### Associate of Applied Science and Certificate

This degree will prepare students to work in an area that is receiving increased interest--landscape water and energy conservation techniques. The program will integrate water, energy and natural resource conservation, horticulture, xeric- and native-plantscapes, natural system functions, and hands-on landscape construction.

**AAS = Associate of Applied Science**

**C = Horticulture Certificate**

<b>1st Semester</b>		<b>AAS</b>	<b>C</b>
HORT 110	Introduction to Xeriscape Principles	4	4
HORT 121	Horticulture Techniques I	3	3
MATH 115	Intermediate Algebra & Applications	4	4
ENGL 111	Freshman Composition <b>OR</b>		
ENGL 118	Technical Composition	3	3
	<b>Total</b>	<b>14</b>	<b>14</b>

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