STEPS to ENROLLMENT

1. Get Admitted
   - Apply – apply for free at www.sanjuancollege.edu/apply
   - Transcripts – Send official high school and/or other college/university transcripts. (see back)
   - Smarter Measure – complete the online learning assessment. (see back)

2. Get Financed
   - Apply for Financial Aid – Complete the FAFSA at www.fafsa.ed.gov
     Our FAFSA Code is 002660.
   - Apply for SJC Foundation Scholarships
     - Visit www.sjcfoundation.org to access the application.

3. Get Prepared
   - ID Card – Student ID cards can be obtained from Enrollment Services
   - New Student Orientation – Orientation is required of all First Time Freshmen. (see back)
   - Placement Test – Visit www.sanjuancollege.edu/test to get scheduled for the Accuplacer. (see back)

4. Get Registered
   - Be advised – Speak with an advisor regarding Accuplacer scores, courses, programs, and careers. Call (505) 566-3404 to set an appointment.
   - Register – Register for classes via the Student Portal or WebAdvisor
   - Pay for classes – You can pay your tuition and fees online or in person at the Business Office. The Student Payment Plan is available and can be set up through WebAdvisor.
   - Textbooks – Visit the bookstore to purchase or rent your textbooks.

5. Get Assistance
   - Veteran Students – Visit the Veteran's Center in Rm 1717 or go to www.sanjuancollege.edu/veterans to learn about veteran services.
   - Disability Services – Visit www.sanjuancollege.edu/disabilityservices to learn about services available to you or call (505)566-3643 to make an appointment.
   - Native American Center – Visit the center in Rm 1610 or www.sanjuancollege.edu/nac to learn about services offered.
   - Herencia Latina Center – Visit the center in Rm 1616 or www.sanjuancollege.edu/hlc to learn about services offered.
**Request Official Transcripts**
PER STATE AND FEDERAL GUIDELINES, WE REQUIRE OFFICIAL TRANSCRIPTS FROM YOUR HIGH SCHOOL/GED AND FROM ALL COLLEGES YOU HAVE ATTENDED.

Transcripts can be sent to:
San Juan College
Enrollment Services
4601 College Blvd.
Farmington, NM 87402

OR

emailed to:
admissions@sanjuancollege.edu

**NOTE: electronic transcripts MUST come through an e-transcripts service such as Credentials or Parchment**

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**Smarter Measure**
Smarter Measure is a Learning Readiness Indicator assessment meant to be an interesting experience by which you may learn more about yourself. You only need to complete areas 1-5. Go to [http://sjc.smartermeasure.com](http://sjc.smartermeasure.com) to complete this.

- Username: NSO
- Password: NSO

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**New Student Orientation**
TRANSFER STUDENTS MAY BE ENCOURAGED TO COMPLETE ONE BY THEIR ADVISOR.
Times and dates for NSO offerings are available through the Student Achievement Center. To get registered for a session either face-to-face or online please call (505) 566-3378 or email orientation@sanjuancollege.edu.

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**Placement Test - Accuplacer**
TRANSFER STUDENTS ARE ENCOURAGED TO MEET WITH THEIR ADVISOR PRIOR TO TAKING THE ACCUPLACER AND AFTER THEIR TRANSCRIPTS HAVE BEEN EVALUATED.
The Accuplacer tests you in English, Reading, and Math to determine the class level you need to begin with. Contact the SJC Testing Center with any testing questions at (505) 566-3139 or visit RM7120D in the Information Technology Center (Coppertop Building).

If you are unable to test on campus because you are a distance student, go to [sanjuancollege.edu/accuplacer](http://sanjuancollege.edu/accuplacer) for more information.

Students with disabilities should contact the Disability Services Office at (505) 566-3643 to determine eligibility for Accuplacer testing accommodations.

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**Contact Info**
Enrollment Services Office 505-566-3545
Advising & Counseling Center 505-566-3526
Disability Services 505-566-3643
Business Office 505-566-3396
Financial Aid Office 505-566-3323
Student Achievement Center 505-566-3378
Bookstore 505-566-3260
IT Help Desk 505-566-3266

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The San Juan College Annual Security Report, available at [www.sanjuancollege.edu/publicsafety](http://www.sanjuancollege.edu/publicsafety), contains information on campus safety resources and campus crime statistics (hardcopy available upon request).