

**MINUTES OF REGULAR MEETING  
SAN JUAN COLLEGE BOARD  
July 7, 2020**

**ITEM A. CALL TO ORDER**

This was the fourth meeting which was held in a virtual venue due to the requirements and guidelines from Governor Michelle Lujan Grisham's office regarding the COVID-19 pandemic. Social distance and other safety measures were observed. The New Mexico Attorney General's guidance for the meeting, in compliance with the Open Meetings Act, were followed.

Chairman Rasor called the meeting to order at 6:30 p.m. The following members were present:

Joseph Rasor, Chairman  
Hoskie Benally Jr., Vice Chairman  
R. Shane Chance, Secretary  
Evelyn Benny, Member  
Byron Manning, Member  
John Thompson, Member  
Valerie Uselman, Member

**ITEM B. WELCOME OF GUESTS AND VISITORS**

San Juan College administrators and staff in attendance via Zoom Webinar included: Dr. Toni Pendergrass, Edward DesPlas, Boomer Appleman, Adrienne Forgette, Eric Bateman, Don Beauregard, Sherrie Biringner, Josh Bishop, John Boggs, Sherri Cummins, Gayle Dean, Kari Deswood, Rachael Dworsky, Katherine Elliott, Sandy Gilpin, Chris Harrelson, Kenny Hibner, Ron Jernigan, Carrie Tsosie-Jim, Cheryl Jordan, Kris Kraly, Kerri Langoni, Roy Lytle, Mike McDonald, Melissa Newman, Alicia O'brien, Michael Ottinger, Jeff Parkes, Janet Peterson, Elizabeth Phelps, Shelley Pickett, Lorenzo Reyes, Eileen Richey, Amanda Robles, Chris Rosen, Chris Sanders, Rhonda Schaefer, Linda Schwinghammer, Vanessa Tafoya, Gerald Williams, Annie Willmon, Stacy Wolfe, and Donna Ellis, Board Recorder

**ITEM C. ADOPTION OF AGENDA**

Mr. Chance moved and Mr. Thompson seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous roll call vote.

**ITEM D. REPORTS**

**1. Monthly Presentation**

No Presentation.

**iCare Minute Video**

No Video.

**2. Association Reports**

Professional Staff Association representative, Ms. Sherrie Biringer, provided the Board with a report via Zoom.

Support Staff Association representative, Ms. Vanessa Tafoya, provided the Board with a report via Zoom.

No Student Association report was provided this month.

Faculty Association representative Ms. Alicia O'brien provided the Board with a report via Zoom.

**ITEM E. CITIZEN COMMENT**

None.

**ITEM F. CONSENT AGENDA**

**1. June 2, 2020 Work Session Minutes**

The June 2, 2020 Work Session Minutes were presented in the Board Packet for approval.

**2. June 2, 2020 Board Meeting Minutes and June 16, 2020 Executive Session Minutes**

The June 2, 2020 Board Meeting Minutes and the June 16, 2020 Executive Session Minutes were presented in the Board Packet for approval.

**3. Correspondence**

None.

**4. Financials**

Financial reports for the month ended May 31, 2020 were presented in the Board Packet.

**5. Personnel Report**

The following appointments were made since the last Board meeting: Amanda Clark, Instructor-Vet Tech Program, School of Health Sciences, effective May 11, 2020; Keila Roxanne Tubbs, Instructor-Vet Tech Program,

School of Health Sciences, effective May 11, 2020; Charlie McCollum, Instructor-CDL Program, School of Energy, effective June 16, 2020.

Changes: Jessica Finch, Administrative Assistant II, Teacher Education to Administrative Assistant II, School of Humanities; Denise Lakey, Strategic Initiatives Assistant, Chief Strategic Initiatives to Grant Writing and Development Specialist, Grants Development; Devonna Coolidge, Administrative Assistant II, Grants and Development Planning to Grants and Project Specialist, Grants and Development Planning; Julia Dengel, Academic Advisor and Counselor, Advising and Counseling Center to Mental Health Counselor, Advising and Counseling Center.

Separations: Joshua Tapscott, Security Officer, Public Safety, separation of employment, effective May 3, 2020; Jonathan Tsosie, Instructor-Biology, School of Science, Math and Engineering, separation of employment, effective May 16, 2020; Raymond John, Assistant Professor-Instrumentation and Controls, School of Energy, separation of employment but still an Adjunct Instructor, effective May 16, 2020; Dawn Barnes, Sign Language Interpreter, Disabled Student Services, separation of employment, effective May 31, 2020; Jenny Lambert, Director, ACE Center, separation of employment, effective May 31, 2020; Kelsey Toler, Instructor-Nursing, School of Health Sciences, separation of employment, effective May 31, 2020; Stephen Pena, Technologist, CPED, separation of employment, effective June 20, 2020; Barbara Billey, Librarian, SJC West Campus, retirement, effective June 30, 2020; Beau Betoni, Art Gallery Assistant, School of Humanities, separation of employment, effective June 30, 2020; Christopher Britt, Automotive Program Director, Office of Admissions, separation of employment, effective June 30, 2020; Edward Hasenbalg, Theater Technical Specialist, School of Humanities, separation of employment, effective June 30, 2020; Jeanne Kofron, Assistant Professor-Communications, School of Humanities, retirement, effective June 30, 2020; Judith Castleberry, Director Enterprise Center, Center for Workforce Development, separation of employment, effective June 30, 2020; LaGailene Nakai, Administrative Assistant II, Public Events, separation of employment, effective June 30, 2020; Linann Easley, Director of Public Events, School of Humanities, separation of employment, effective June 30, 2020; Rebecca Krebs, Theater Specialist, School of Humanities, separation of employment, effective June 30, 2020; Sariah Lewis, Security Office, Public Safety, separation of employment, effective June 30, 2020; Taylor Haskell, Academic Advisor and Counselor, Advising and Counseling Center, retirement, effective June 30, 2020; Therese Millis, Director/Associate Professor-Physical Therapist Assistant Program, School of Health Sciences, retirement, effective June 30, 2020; Thomas Kenworthy, Simulation Technician-Nursing Program, School of Health Sciences, separation of employment, effective June 30, 2020; Mike McDonald, Manager of Media Services, Information Technology Center, retirement, effective June 30, 2020; Malachi Fergel, Custodian, Physical Plant, separation of employment, effective July 2, 2020.

## **APPROVAL OF CONSENT AGENDA**

Ms. Benny moved and Mr. Chance seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous roll call vote.

### **ITEM G. OLD BUSINESS**

None.

### **ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS**

#### **1. WIND TURBINE TRAINING SYSTEM**

The Industrial Mechanic Program prepares students as maintenance mechanics for power generation. Students learn and practice necessary skills to operate and maintain turbine systems and rotating equipment including alignment, lubrication, troubleshooting, and safety.

The Industrial Mechanic Program needs a mobile wind turbine training system to include equipment, instructor training services, and curriculum. The faculty within the Industrial Mechanic Program provided the College Purchasing Department with specifications for a wind turbine training system complete with all required equipment and wind concepts learning system, reference, and troubleshooting curriculum. Topics include: Wind Power Systems, Wind Turbine Production, Wind Turbine Siting, Turbine Control System, Hydraulic Power, Brakes & Lubrication, Yaw System, Monitoring & Communications, and Nacelle Troubleshooting.

Under the guidance of its Purchasing Department, the College has followed a detailed and documented process under Request for Bid #20-47207 to meet all State of New Mexico procurement requirements. Upon evaluation of bids received, the selection committee and the College administration recommends that X-CAL Corporation be awarded the purchase contract for this bid at the price of \$84,984 plus gross receipts taxes.

Budget for this purchase is from the state appropriation for the Center for Excellence–Alternate Energy and Sustainability.

Mr. Chance moved and Mr. Benally seconded to approve the purchase from X-CAL Corporation in the amount of \$84,984 plus gross receipt taxes. **MOTION CARRIED** by unanimous roll call vote.

### **ITEM I. ANNOUNCEMENT OF NEXT MEETING**

The date of the next regular meeting will be **Tuesday, August 4, 2020 at 7:00 p.m.** in the San Juan College Board Room.

**ITEM J.      CLOSED SESSION**

No Closed Session.

**ITEM K.      ADJOURNMENT**

Mr. Benally moved and Mr. Thompson seconded the motion to adjourn the meeting. Chairman Razor adjourned the meeting at 6:54 p.m.

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Mr. Joseph Razor, Chairman  
San Juan College Board

ATTEST:

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Mr. R. Shane Chance, Secretary  
San Juan College Board

Date: August 4, 2020