

SJC BOARD
WORK SESSION MINUTES
January 10, 2023

The Work Session was called to order at 5:14 p.m. with the following Board members present:

Joseph Rasor, Chairman
Evelyn Benny, Vice Chairman
Valerie Uselman, Secretary
R. Shane Chance, Member
Byron Manning, Member

Staff Members Attending:

Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman, Carrie Langoni Carpenter, Lorenzo Reyes, Jordan Cepeda, Alicia Corbell, Sherri Cummins, Gayle Dean, Katherine Elliott, Sandy Gilpin, Wilbert John, Ruben Johnson, Kris Kraly, Karen Krob, Roy Lytle, Robert Martinez, Steve Miller, Mike Offutt, Michael Ottinger, Jeff Parkes, Sherry Paxson, Lisa Perez, Elizabeth Phelps, Eddy Rawlinson, Chris Rosen, Rhonda Schaefer, Carrie Tsosie-Jim, Annie Willmon, and Donna Ellis, Board Recorder

Guest(s): Bobby Cordova

Topics Discussed Included:

1. Questions on Board Agenda Items

Chairman Rasor asked about the CHES Wave 2 Enterprise Resource Planning System Implementation Partner. Mr. Edward DesPlas explained that moving from the Colleague, an enterprise resource planning system (ERP), to the Workday ERP requires more than expenditures for ERP licenses and maintenance. Other component expenditures include backfill for key employees reassigned to ERP implementation, allocated costs from the Collaborative for Higher Education Shared Services (CHES), and third-party professional services to support the orchestrated implementation measures. The CHES Board of Directors have selected a proposal from Workday to serve the Wave 2 colleges' (SJC and Luna) needs. Workday professional services for Wave 2 deployment include a project management office, functional and technical workstreams, organizational change management workstream, testing lead, integrations, data conversion, report development, and Prism analytics. CHES will contract data migration and transformation services to Workday's partner PTG/Premier. The total fixed cost for these services is \$4,404,450; CHES will allocate the total cost between San Juan College \$3,229,228 and Luna Community College \$1,175,222.

2. Auditor's Presentation of Annual Comprehensive Financial Report

Mr. Bobby Cordova of Cordova CPA's, LLC discussed the outcome of the independent audit for the College's Fiscal Year 2023 financial reports. He and his team have deemed our financials to have earned an unmodified opinion, in other words, the ACFR "passed

the tests” required by Generally Accepted Governmental Auditing Standards. SJC’s full Annual Comprehensive Financial Report for Fiscal Year ended June 30, 2022.

3. Turnover Analysis and Discussion

Ms. Kerri Langoni Carpenter provided an analysis of employee turnover in fiscal year 2021–2022 to the Trustees. The College experienced higher turnover than in the previous three years. College leadership will continue to explore ways to improve, slow, and mitigate turnover to retain our valued talent.

4. Multi-Year Financial Outlook

Trustees engaged in thoughtful discussion about how the 2023 legislative session and economic conditions through 2025–2026 and how it could impact SJC’s financial and operational future.

5. November 30, 2022 Operating Budget Reports

Mr. Edward DesPlas reviewed the November 30, 2022 Operating Budget Report with the Trustees. Fiscal Year 2023 progresses mostly as budgetarily planned.

Meeting adjourned at 6:58 p.m.