



## INTERNATIONAL STUDENT ADMISSION

### Document Requirements

- \_\_\_ Complete a SJC application using your complete name as it appears on your passport.
- \_\_\_ Copy of passport, I-94, visa and current I-20.
- \_\_\_ Provide proof of current health and accident insurance. International students who attend SJC and any dependents who may accompany them are required to have medical insurance. If your health insurance is international, you must have coverage while in the U.S. Note: SJC does not offer student health insurance plans and it is up to the student to demonstrate they have a health insurance policy.
- \_\_\_ Complete official SJC Financial Responsibilities form along with required supporting documentation (including financial statement) and send copy to Enrollment Services. Note: all international applicants are required to submit documentation verifying adequate funding to meet study and living expenses while in the U.S. The signed and verified financial statement must show an account balance of no less than \$25,000 USD.
- \_\_\_ All high school/college transcripts, translated in English, must be provided. These transcripts **must** be sent directly to the Enrollment Services office from the evaluations service. San Juan College will accept evaluations from any NACES member <http://www.naces.org>. Transcripts directly from the international school or from the student will NOT be accepted. Must have completed a secondary school and been awarded a diploma. A U.S. equivalent grade point average of 2.5 on a 4.0 scale.
- \_\_\_ International Transfer Notification Form completed by the Designated School Official (DSO) of the International Office of your current college/university.
- \_\_\_ Submit application and all supporting documents and credentials (stated above) by the application deadlines as indicated:
  - July 1: Fall Semester (August)
  - November 1: Spring Semester (January)
  - April 1: Summer Semester (May)

\*All academic records and supporting documents must be official and must be submitted to “The Enrollment Services Office – International Students – 4601 College Blvd – Farmington, NM – 87402”. Admission to the college will not be offered until all criteria have been met and all documents have been received by the official date requested.

Transcripts and test scores submitted to San Juan College for admission become the property of the College and will not be sent elsewhere or returned to the student.

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