

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
December 1, 2025**

ITEM A. CALL TO ORDER

Chairperson Valerie Uselman called the meeting to order at 4:49 p.m. The following members were present:

Valerie Uselman, Chairperson
R. Shane Chance, Vice Chairperson
Evelyn Benny, Secretary
Joseph Rasor, Member
Byron Manning, Member
Bev Taylor, Member
GloJean Todacheene, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College Administrators and Staff in Attendance Included:
Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman,
Kerri Langoni Carpenter, Michael Ottinger, Ana Greif, Yolanda Benally,
Carrie Tsosie-Jim, Gwyn Adams, Josh Bishop, Troy Brown, Alicia Corbell,
Gayle Dean, Veronica Evans, Thalia Garcia-Charley, Jennifer Goodland,
Karen Krob, Nicholle Liessmann, Roy Lytle, Murdoch Maloney,
Robert Martinez, Hannah Messenger, Lizbeth Moreno, Kimberly Nath,
Sherry Paxson, Elizabeth Phelps, Rhonda Schaefer, Meridee Walters, and
Donna Ellis, Recorder

Guest(s): Jennifer Chance, Amanda Chavira, Julie Rasor

ITEM C. ADOPTION OF AGENDA

Mr. Rasor moved and Ms. Todacheene seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

No presentation.

iCare Minute Video

This month's iCare video featured a *Sunday Morning* television interview highlighting Metallica's life-changing donations to community colleges across the United States.

2. Association Reports

Professional Staff Association representative, Ms. Jennifer Goodland, provided the Board with a report.

Faculty Association representative, Ms. Nicholle Liessmann, provided the Board with a report.

Support Staff Association representative, Ms. Lizbeth Moreno, provided the Board with a report.

Associated Students representative, Ms. Amanda Chavira, provided the Board with a report.

ITEM E. CITIZEN COMMENTS

Professor Elizabeth Phelps spoke on the implementation of CampusLens system.

ITEM F. CONSENT AGENDA

1. November 3, 2025 Work Session Minutes

The November 3, 2025, Work Session Minutes were presented in the Board Packet for approval.

2. November 3, 2025 Board Meeting Minutes

The November 3, 2025, regular Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

The Financial Report for the period ending September 30, 2025, was presented in the Board Packet.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Deanna Tsosie, Accountant II, Business Office, effective November 1, 2025; Farrelyn Nez, Administrative Assistant II, Surgical First Assist, Surgical Technology and HIT Programs, effective November 3, 2025; Sarah Hickman, Nursing Content Specialist, Nursing Program, effective November 15, 2025; Bruce Holiday, Employee Relations Specialist, Human Resources, effective November 17, 2025; April Eldridge, Custodia, Physical

Plant, effective November 17, 2025; Jessica Betts, Administrative Assistant I, Advising Center, effective November 17, 2025;

Changes: Teri Gutierrez, Administrative Assistant I, Advising Center to Senior Administrative Assistant, Advising Center, effective November 10, 2025.

Separations: Arely Caro, Director of ENLACE, Herencia Latina Center, Separation of Employment, effective October 31, 2025.

6. Deletion of Equipment from Inventory

College Administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

Recommendation

I recommend the Board of Trustees approve the College Administration's recommendation and approve the listed items for disposal.

7. 2026 Dental and Vision Benefits for Participants in SJC Retiree Healthcare Trust

The State of New Mexico group benefits plan, managed by the New Mexico Health Care Authority, provides dental and vision insurance to active employees. The State of New Mexico plan does not permit retiree participation, thus participants in the San Juan College Retiree Healthcare trust will be provided dental and vision coverage as follows:

Delta Dental and Vision Service Plan (VSP) will continue to provide dental and vision insurance coverage to both Post-65 and Pre-65 years of age retirees.

- 1) The Delta Dental plan will continue to be offered to all SJC Health Care Trust participating retirees. Retiree participants will receive an increase of 0% in dental premiums. These rates will be in effect for a 1-year contract.
- 2) The Vision Service Plan (VSP) will continue to be offered to all SJC Health Care Trust participating retirees. Retiree participants received an increase of **2% in vision premiums**. These rates will be in effect for a 2-year contract, and there will be no rate increase through 12/31/2027.

Estimated total cost for the College for the coverages described above will not exceed **\$67,571.11** for dental coverage, and **\$14,567.70** for vision coverage.

Recommendation

It is recommended the Board of Trustees approve San Juan College's provision of calendar year 2026 dental and vision insurance benefits to participants in the College's Retiree Healthcare Trust as herein described.

8. 2026 Medical Benefits for Participants in SJC Retiree Healthcare Trust

The State of New Mexico group benefits plan, managed by the New Mexico Health Care Authority, provides dental and vision insurance to active employees. The State of New Mexico plan does not permit retiree participation, thus participants in the San Juan College Retiree Healthcare Trust will be provided health coverage as follows.

The College's current carrier for Post-65 (years of age) Medicare-eligible retirees is the Humana Advantage Plan. In 2018, the College engaged in a competitive bid process to solicit bids from carriers with a coverage solution for its Post-65 retirees. Humana was selected as the carrier to provide health insurance coverage solutions for the College's Post-65 retirees. Humana is willing to extend the College's contract to cover Post-65 retirees.

The current SILVER level coverage will have an annual increase in premiums of **5.96% percent**. The current BRONZE level coverage will be an annual increase in premiums of **5.96% percent**.

Retirees will have the choice to continue retiree medical care under the SILVER or BRONZE option.

Estimated total cost for the College for the coverages described above will not exceed **\$243,165.78**.

Recommendation

I recommend the Board of Trustees approve Humana as San Juan College's health insurance benefits for Post-65 participants in the College's Retiree Healthcare Trust for calendar year 2026 as herein described.

9. 2026 Medical Benefits for Pre-65 Years of Age Participants in SJC Retiree Healthcare Trust

On September 5, 2017, the San Juan College Board of Trustees approved the College Administration's recommendation to return active employee health benefits to the State of New Mexico group benefits plan, managed by the New Mexico Health Care Authority. Because the state group plan does not permit retiree participation, Pre-65 years of age participants in the San Juan College Retiree Healthcare Trust will be provided healthcare coverage as follows:

- 1) For plan year 2026, Pre-65 (years of age) retirees and dependents residing in the state of New Mexico will be covered by individual medical policies written by Blue Cross/Blue Shield. Eight silver and bronze coverage plan options will be offered. Participating pre-65 retirees will choose the option that best suits his/her needs.
- 2) Pre-65 retirees and dependents residing outside the state of New Mexico will be offered silver and bronze coverages available from various individual insurance plans offered within their state of residence.

Pre-65 rates for plan year 2026 are currently affected by discontinued health insurance exchange subsidies. The cost to San Juan College is estimated to increase by approximately twenty-nine percent (29%) from plan year 2025.

Estimated total cost for the college for the plan year 2026 coverages described above will not exceed **\$159,125.96**.

Recommendation

I recommend that the Board of Trustees approve San Juan College's provision of calendar year 2026 health insurance benefits to Pre-65 years of age participants in the College's Retiree Healthcare Trust as herein described

10. Discontinuation of Degree Programs

Board Policy 602 III states that decisions by the Vice President for Learning made in light of Curriculum Committee actions is sufficient to discontinue courses and certificates. However, discontinuation of a degree program is final only with the approval of the Board of Trustees. The Curriculum Committee and Vice President for Learning have reviewed the following programs and recommend to the Board that they be officially closed:

- Environmental Process Operator, A.A.S.
- Generation Plant Operations, A.A.S.
- Honda Professional Auto Career Training, A.A.S.
- Industrial Fuel and Water Analyst, A.A.S.
- Industrial Mechanics, A.A.S.
- Instrument Control Electrician, A.A.S.
- General Science, A.S.
- Paramedic A.S.
- Technical Theater, A.A.S.

Although not requiring Board action, the following certificates were discussed in the Board Work Session as having been discontinued:

- Building Trades – Finish Carpentry Certificate
- Building Trades – Framing Certificate
- Building Trades – Insulation and Drywall Certificate
- Career Life Engagement and Readiness (CLEAR)
- Environmental Process Operator Certificate
- Generation Plant Operations Certificate
- Honda PACT Electrical, Emissions, and Performance Technician Certificate
- Honda Professional Auto Career Training Certificate
- Industrial Mechanics Certificate
- Instrument Control Electrician Certificate
- Interstate Passport – WICHE

Recommendation

I recommend the Board of Trustees vote to formally close the identified A.S. and A.A.S. programs as proposed by the Curriculum Committee and the Vice President for Learning.

APPROVAL OF CONSENT AGENDA

Mr. Manning moved and Mr. Rasor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. MAINTENANCE BUILDING ROOF REPLACEMENT

The College has determined that the roof on the Maintenance Building (from the existing Physical Plant facility) has deteriorated beyond repair and needs to be replaced.

Under the guidance of the College Purchasing Department, pricing pursuant to a cooperative agreement through CES contract #2023-07-C311-ALL was obtained from J3 Systems, LLC (A Tecta America Company, LLC) headquartered in Bosque Farms, NM in an amount not to exceed \$135,000.00 plus applicable taxes.

Budget will be provided through proceeds from the sale of 2023 local bonds in an amount not to exceed \$135,000.00 plus applicable taxes.

Mr. Chance moved and Ms. Benny seconded to approve the contract with J3 Systems through the CES Cooperative agreement in an amount not to exceed \$135,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

2. INFRASTRUCTURE IMPROVEMENT CONTROLS PHASE 2

Included within the College's Facilities Master Plan is the replacement of Building Management Controls campuswide.

Under the guidance of the College Purchasing Department and following a detailed and documented process to meet all of the State of New Mexico Procurement requirements, pricing has been obtained pursuant to Cooperative Educational Services (CES) contract number: 2023-22-S111-ALL from Honeywell International Inc. in an amount not to exceed \$5,465,000.00 plus applicable taxes and fees for the acquisition of the following:

Replacement of all Building Management Systems (BMS) in all SJC buildings except for 30th Street, South Hutton, Physical Plant, and Student Housing.

Funding for this project has been secured by the New Mexico Higher Education Department under the State General Funds appropriation (75%) and College matching funds (25%).

Ms. Taylor moved and Ms. Todacheene seconded to approve the construction contract through Cooperative Educational Services, to be fulfilled by Honeywell International, Inc. in an amount not to exceed \$5,465,000.00 plus applicable taxes and fees. **MOTION CARRIED** by unanimous voice vote.

3. INFORMATION TECHNOLOGY EQUIPMENT ACQUISITIONS

Information Technology equipment remains essential to the continuity of operations supporting instruction, student services, and administration operations. Some equipment is approaching its end-of-economic-life. As such, San Juan College's Information Technology team recommends replacing various essential components including the following:

- Seventeen (17) network switches (including ongoing technical support services)
- Fifty-six (56) access points (including ongoing technical support services)
- Seventy-five (75) standard computers and monitors
- Twenty-six (26) 4K Rendering (AutoCAD) computers
- One hundred, ninety-nine (199) CPUs (Central Processing Units) for labs

- One (1) MacBook for IT infrastructure testing

Under the guidance of the College Purchasing Department, pricing for the requested equipment and services has been obtained from the following Cooperative Agreements:

- TIPS USA Contract 220105
- Statewide Pricing Agreement # 20-00000-21-00010
- Statewide Pricing Agreement # 10-00000-20-0062AA
- E&I #EI00221

The total price of this project is estimated not to exceed \$646,397.09 inclusive of all fees and taxes.

Budget will be provided through proceeds from Educational Technology Notes.

Mr. Chance moved and Ms. Todacheene seconded to approve the purchases as herein described in an amount not to exceed \$646,397.09. **MOTION CARRIED** by unanimous voice vote.

4. **ARCHITECTURAL AND ENGINEERING SERVICES – DUGAN MUSEUM**

September, 9, 2024, the Board of Trustees approved services from Dekker/Perich/Sabatini Architects for architectural and engineering services for the Sherman Dugan Museum of Geology expansion project at the cost not to exceed \$299,995.00. Since that time, the San Juan College Foundation has received additional donations now totaling \$4,150,000.00. With the additional \$1,000,000.00 donated, the scope of the expansion has changed and consequently, the estimated cost of the services has increased.

Under the guidance of the College Purchasing Department, pricing pursuant to Cooperative Educational Services (CES) contract number: 2023-01-C1111-ALL was obtained from Dekker/Perich/Sabatini (D/P/S) Architects, headquartered in Albuquerque, NM at an amount not to exceed \$310,000.00 plus applicable taxes.

Ms. Taylor moved and Mr. Manning seconded to approve the award of these services to Dekker/Perich/Sabatini Architects not to exceed \$310,000.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

5. CONSTRUCTION OF DUGAN MUSEUM

San Juan College Foundation has received donations totaling \$4,150,000.00 from the Dugan Family and Merrion Oil & Gas for the Sherman Dugan Museum of Geology Expansion project. This project is anticipated to be a 3,734 square-feet addition to the existing San Juan College School of Energy, Sherman Dugan Museum. The expansion will also include surrounding site amenities and interior furniture.

Under the guidance of the College Purchasing Department and following a detailed and documented process to meet all of the State of New Mexico Procurement requirements, pricing has been obtained pursuant to Cooperative Educational Services (CES) contract number: 2023-05-R1295-ALL from Jaynes Corporation (the original builder of the SOE and current museum) headquartered in Albuquerque, NM with an office in Aztec, NM in an amount not to exceed \$3,520,000.00 plus applicable taxes and fees.

Mr. Rasor moved and Ms. Todacheene seconded to approve the construction contract through Cooperative Educational Services, to be fulfilled by Jaynes Corporation in an amount not to exceed \$3,520,000.00 plus applicable taxes and fees. **MOTION CARRIED** by unanimous voice vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The next regular meeting will be **Monday, January 5, 2026, at 6:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

No Closed Session.

ITEM K. ADJOURNMENT

Mr. Rasor moved and Ms. Taylor seconded the motion to adjourn the meeting. Chairperson Uselman adjourned the meeting at 5:54 p.m.

Ms. Valerie Uselman, Chairperson
San Juan College Board

ATTEST:

Ms. Evelyn Benny, Secretary
San Juan College Board

Date: January 5, 2026